

# Public Document Pack



**BARRY KEEL**  
Chief Executive  
Floor 1 - Civic Centre  
Plymouth  
PL1 2AA

[www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy)

Date: 01/10/10 Telephone Enquiries 01752 304867 Fax 01752 304819  
Please ask for Nicola Kirby, Senior Democratic Support Officer (Cabinet) e-mail [nicola.kirby@plymouth.gov.uk](mailto:nicola.kirby@plymouth.gov.uk)

## CITY COUNCIL

**DATE: MONDAY 11 OCTOBER 2010**  
**TIME: 2.00 PM**  
**PLACE: COUNCIL HOUSE, PLYMOUTH (NEXT TO THE CIVIC CENTRE)**

### **Members –**

The Lord Mayor, Councillor Mrs Aspinall, Chair  
Deputy Lord Mayor, Councillor Coker, Vice Chair  
Councillors Ball, Mrs Beer, Berrow, Bowie, Bowyer, Mrs Bowyer, Mrs Bragg, Brookshaw, Browne, Dann, Delbridge, Mrs Dolan, Drean, Evans, K Foster, Mrs Foster, Fox, Fry, Gordon, Haydon, James, Jordan, King, Martin Leaves, Michael Leaves, Sam Leaves, Lock, Lowry, Dr. Mahony, McDonald, Monahan, Murphy, Mrs Nelder, Nicholson, Mrs Nicholson, Mrs Pengelly, Rennie, Reynolds, Ricketts, Roberts, Dr. Salter, Smith, Stark, Mrs Stephens, Stevens, Thompson, Tuohy, Vincent, Viney, Mrs Watkins, Wheeler, Wogens, Wildy, Williams and Wright

***Members are invited to attend the above meeting to consider the items of business overleaf***

***Members and Officers are requested to sign the attendance list at the meeting.***

**BARRY KEEL**  
CHIEF EXECUTIVE

## CITY COUNCIL

### AGENDA

#### PART I – PUBLIC MEETING

**1. APOLOGIES**

To receive apologies for non attendance submitted by councillors.

**2. DECLARATIONS OF INTEREST**

Councillors will be asked to make declarations of interest in respect of items on this agenda.

**3. MINUTES**

**(Pages 1 - 12)**

To approve and sign as a correct record the minutes of the meetings held on 2 August 2010.

**4. ANNOUNCEMENTS**

- (a) To receive announcements from the Lord Mayor or the Chief Executive;
- (b) To receive announcements from the Leader, Cabinet Members or Committee Chairs.

**5. QUESTIONS BY THE PUBLIC**

To receive questions from and provide answers to the public in relation to matters which, in the opinion of the Lord Mayor, are relevant to the business of the meeting in accordance with paragraph 10 of the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Corporate Support Department, Plymouth City Council, Civic Centre, Plymouth, PL1 2AA, or email to [democraticsupport@plymouth.gov.uk](mailto:democraticsupport@plymouth.gov.uk). Any questions must be received at least 5 clear working days before the date of the meeting.

**6. LOCAL DEMOCRACY WEEK 2010: PRESENTATION BY THE UK YOUTH PARLIAMENT**

Representatives of the Youth Parliament will give a presentation on their achievements, work undertaken and future aspirations.

**7. TO DEAL WITH ANY BUSINESS FROM THE LAST COUNCIL MEETING, IF ANY**

There is no outstanding business.

## **TO DETERMINE RECOMMENDATIONS FROM CABINET, OVERVIEW AND SCRUTINY MANAGEMENT BOARD OR OTHER COMMITTEES**

### **8. City and Council Priorities (Pages 13 - 18)**

To consider the written report of the Assistant Chief Executive and the Cabinet recommendations.

Cabinet Member: The Leader  
CMT Lead Officer: Assistant Chief Executive

### **9. Changes in Executive Arrangements (Pages 19 - 24)**

To consider the Cabinet recommendations.

Cabinet Member: The Leader  
CMT Lead Officer: The Monitoring Officer (Assistant Director for Democracy and Governance)

The report submitted to Cabinet is also enclosed.

### **10. Tamar Bridge and Torpoint Ferry Joint Committee - Governance (Pages 25 - 40)**

To consider the recommendation of the Tamar Bridge and Torpoint Ferry Joint Committee.

Chair: Councillor Delbridge  
CMT Lead Officer: Director for Development and Regeneration

The report submitted to the Joint Committee is also enclosed.

## **MOTIONS ON NOTICE**

To consider motions from councillors in accordance with paragraph 13 of the Constitution.

### **11. Electronic recording of speech and the making of photographic / video images (Pages 41 - 42)**

Proposed by Councillor Ball  
Seconded by Councillor James

### **12. Devonport Dockyard (Pages 43 - 44)**

Proposed by Councillor Mrs Pengelly  
Seconded by Councillor Evans

**TO CONSIDER ANY OTHER BUSINESS SPECIFIED IN THE SUMMONS TO THE MEETING, OR MATTERS TAKEN AS A MATTER OF URGENCY**

**13. Capital Reporting (Pages 45 - 58)**

To consider the report of the Director for Corporate Support.

Cabinet Member: Councillor Bowyer  
CMT Lead Officer: Director for Corporate Support

**14. Report of a Key Decision taken under Special Urgency Provisions (Pages 59 - 62)**

To receive a report of a key decision taken under special urgency provisions on the Accommodation Strategy Business Case.

Cabinet Member: Councillor Bowyer  
CMT Lead Officer: Director for Corporate Support

**QUESTIONS BY MEMBERS**

**15. General Questions**

Questions to the Leader, Cabinet Members and Committee Chairs covering aspects for their areas of responsibility or concern by councillors in accordance with paragraph 12 of the Constitution.

**16. Forward Plan (Pages 63 - 92)**

The Leader will introduce the Forward Plan.

Councillors may ask questions specific to the Forward Plan of the Leader / Cabinet Members.

**17. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

**PART II – PRIVATE MEETING**

**MEMBERS OF THE PUBLIC TO NOTE**

That, under the law, the City Council is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL

## Special Meeting of the City Council

Monday 2 August 2010

### PRESENT:

The Lord Mayor, Councillor Mrs Aspinall, in the Chair.  
The Deputy Lord Mayor, Councillor Coker, Vice Chair.  
Councillors Ball, Mrs Beer, Berrow, Bowie, Bowyer, Mrs Bowyer, Mrs Bragg, Brookshaw, Browne, Dann, Delbridge, Mrs Dolan, Drean, Evans, K Foster, Mrs Foster, Fox, Fry, Gordon, Haydon, James, Martin Leaves, Michael Leaves, Sam Leaves, Lock, Lowry, Dr. Mahony, McDonald, Monahan, Murphy, Mrs Nelder, Nicholson, Mrs Nicholson, Mrs Pengelly, Rennie, Reynolds, Ricketts, Roberts, Dr. Salter, Smith, Stark, Mrs Stephens, Stevens, Thompson, Vincent, Viney, Mrs Watkins, Wheeler, Wiggins, Wildy, Williams and Wright.

Apologies for absence: Councillors Jordan, King and Tuohy.

The meeting started at 1.45 pm and finished at 2.00 pm.

*Note: At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

### 23. DECLARATIONS OF INTEREST

There were no declarations of interest in accordance with the code of conduct.

### 24. HONORARY ALDERMAN

Following a vote, it was AGREED unanimously that, in pursuance of its powers under Section 249(1) of the Local Government Act 1972, the Council confers on the following past Members of the Plymouth City Council, the title of Honorary Alderman in recognition of their eminent services to the Council of the said City during the period when they were Members of the Council –

Mr B C Miller, MBE

Mrs P Purnell

This page is intentionally left blank

## City Council

Monday 2 August 2010

### PRESENT:

Lord Mayor, Councillor Mrs Aspinall, in the Chair.  
 Deputy Lord Mayor, Councillor Coker, Vice Chair.  
 Councillors Ball, Mrs Beer, Berrow, Bowie, Bowyer, Mrs Bowyer, Mrs Bragg, Brookshaw, Browne, Dann, Delbridge, Mrs Dolan, Drean, Evans, K Foster, Mrs Foster, Fox, Fry, Gordon, Haydon, James, Martin Leaves, Michael Leaves, Sam Leaves, Lock, Lowry, Dr. Mahony, McDonald, Monahan, Murphy, Mrs Nelder, Nicholson, Mrs Nicholson, Mrs Pengelly, Rennie, Reynolds, Ricketts, Roberts, Dr. Salter, Smith, Stark, Mrs Stephens, Stevens, Thompson, Vincent, Viney, Mrs Watkins, Wheeler, Wigens, Wildy, Williams and Wright.

Apologies for absence: Councillors Jordan, King and Tuohy.

The meeting started at 2.10 pm and finished at 6.24 pm.

*Note: At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

### 25. DECLARATIONS OF INTEREST

In accordance with the Code of Conduct, the following declarations of interest were made in relation to items at this meeting –

Name	Item	Interest	Reason
Councillor Mrs Bragg	Minute 35 – Notice of Motion No 4 – Building Schools for the Future	Director of the Marine Academy	Personal
Councillor Stark	Minute 35 – Notice of Motion No 4 – Building Schools for the Future	Governor at All Saints Church of England Academy	Personal
Councillor Wildy	Minute 35 – Notice of Motion No 4 – Building Schools for the Future	Partner is a trustee at Lipson Community College	Personal
Councillor Williams	Minute 35 – Notice of Motion No 4 – Building Schools for the Future	Director of All Saints Church of England Academy	Personal

26. **MINUTES**

The minutes of the meeting held on 5 July 2010 were signed as a correct record.

**ANNOUNCEMENTS**

27. **Lord Mayor**

The Lord Mayor referred to the death of Alderman Mrs Betty Easton OBE who passed away on 10 July 2010. Alderman Mrs Easton served as a Councillor from 1973 to 1995, representing Plymstock Radford Ward. She was chairman of the Public Services Committee for 14 years and was elected Lord Mayor in 1991. She became an Honorary Alderman in July 1995.

The Council stood, in silence, for one minute as a mark of respect.

28. **Chief Executive**

Appointments to committees, outside bodies etc.

Agreed that –

- (1) the following appointments are approved -

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments/ Nominations</b>
1	Devon Investment and Pension Fund Committee	Two Councillors and two substitutes	Continuing membership until such time as the member resigned or is replaced by Council	Councillor Smith (to be reviewed at the next meeting)
2	Devon Sea Fisheries Committee	Two Councillors	Continuing membership until such time as the member resigned or is replaced by Council	Councillor Mrs Bowyer

- (2) the Leader, Opposition Leader, Deputy Leaders, Chief Whips and responsible staff to meet outside the Council meeting, to resolve the process for appointments to outside bodies;

- (3) the membership of the Supporting Members' Group is noted as follows –

Councillor Dann to replace Councillor Rennie.



29. **Cabinet Member**

Councillor Mrs Watkins (Cabinet Member for Children and Young People) confirmed the Council's position that leisure passes for children and young people were not being withdrawn. Councillor Evans requested a transcript.

30. **QUESTIONS BY THE PUBLIC**

There were no questions from the public for this meeting.

**TO DEAL WITH ANY BUSINESS FROM THE LAST COUNCIL MEETING**

31. **General Questions**

Further to minute 21 (4) of the last meeting, Councillor Stevens referred to his request for an all party briefing from the Leader and Chief Executive on the World Cup visit and sought an update. Councillor Mrs Pengelly reported that a briefing pack would be circulated to all Members by the end of the meeting.

**ITEMS REFERRED FROM CABINET**

32. **Local Development Framework: Adoption of Planning Obligations and Affordable Housing Supplementary Planning Document First Review**

Councillor Fry submitted the Planning Obligations and Affordable Housing Supplementary Planning Document, First Review (Cabinet minute 23 referred) for adoption. The motion was seconded by Councillor Lock,

Following a vote, it was Agreed that –

- (1) the Planning Obligations and Affordable Housing Supplementary Planning Document, First Review is adopted;
- (2) Councillor Evans is provided with a breakdown of the £1.3m negotiated tariff; indicating how much was single pot, and Councillors Evans and Stevens discuss the issues at their next meeting with Assistant Directors in the Development and Regeneration Directorate.

33. **Overview and Scrutiny Annual Report**

Councillor James submitted the Overview and Scrutiny Annual Report for noting.

The Lord Mayor drew attention to an error on page 4 of the report where 2010 should read 2009. She advised the Council that the submission of a flawed report was not acceptable and she would discuss the matter with Councillor James, for the future.

Agreed that the Overview and Scrutiny Annual report is noted.

34. **Amendment to the Overview and Scrutiny Panel's Terms of Reference**

Councillor James submitted the amendment to the Overview and Scrutiny Panels' Terms of Reference (Overview and Scrutiny Management Board minute 24 referred) for approval. The motion was seconded by Councillor Ball.

Following a vote, it was Agreed that the amendment to the Overview and Scrutiny Panels' Terms of Reference is approved and the constitution amended accordingly.

**MOTIONS ON NOTICE**

35. **Motion on Notice No 4 - Building Schools for the Future**

In accordance with the Rules of Procedure, the following motion (No 4 10/11) was moved by Councillor Wildy and seconded by Councillor Evans –

'Council notes the Government's withdrawal of the above programme.

1. Council further notes that at present there are no plans regarding the rebuilding of Stoke Damerel Community College;
2. the provision designated for refurbishment at Lipson Community College and the ICT suite for Woodview Learning Campus has been cancelled;
3. All Saints Academy and Marine Academy Plymouth are designated as 'to be discussed', presumably with Department for Education and Sponsors;

Students, parents, teachers and their communities have been left uncertain about the prospect for building programmes at all these schools.

In view of the above, Council resolves:-

1. to ask our Members of Parliament; Gary Streeter MP, Alison Seabeck MP and Oliver Colvile MP to lead a cross party delegation including City Councillors to meet with the Secretary of State at the earliest opportunity to ensure Plymouth's case receives proper consideration;
2. to campaign vigorously for the above schools to receive the funding previously allocated to enable them to provide high quality learning environments for our young people;
3. to involve all our partners, including the Academy Sponsors; Faith Groups; Children's Trust; Local Strategic Partnership, Chamber of Commerce, the Plymouth Herald to gather City-wide support for this campaign.'

The following amendment was moved by Councillor Mrs Watkins -

'In the first number '3' delete the words – 'are designated as 'to be discussed', presumably' and insert –

'and this Council is currently in discussion'

Delete the paragraph starting 'Students, parents, teachers .....

'We recognise that there are students, parents and teachers who are disappointed at the Government's decision.

It is noted however, that although Government has cancelled the BSF Programme for those schemes which had not already reached the stage of financial closure, the new Minister has stated that the Schools Building Programme is currently under review and that new proposals will be brought forward in due course.'

Delete the proposed resolution 1 and insert –

'1. to continue working with elected MPs to ensure Plymouth's case receives proper consideration.'

In resolution 2, delete the words 'To campaign vigorously for the above schools to receive' and insert -

'Working with all key partners to follow all appropriate channels in our efforts to ensure that'

Substitute 'it' for 'them' after 'enable' and add the words 'is secured' at the end of the resolution.

**So that the amended motion reads -**

Council notes the Government's withdrawal of the above programme.

1. Council further notes that at present there are no plans regarding the rebuilding of Stoke Damerel Community College;
2. the provision designated for refurbishment at Lipson Community College and the ICT suite for Woodview Learning Campus has been cancelled;
3. All Saints Academy and Marine Academy Plymouth and this Council is currently in discussion with Department for Education and Sponsors.

We recognise that there are students, parents and teachers who are disappointed at the Government's decision.

It is noted that although Government has cancelled the BSF Programme for those schemes which had not already reached the stage of financial closure, the

new Minister has stated that the Schools Building Programme is currently under review and that new proposals will be brought forward in due course.

In view of the above, Council resolves:-

1. to continue working with elected MPs to ensure Plymouth's case receives proper consideration.
2. working with all key partners to follow all appropriate channels in our efforts to ensure that the funding previously allocated to enable it to provide high quality learning environments for our young people is secured.'

The amendment was seconded by Councillor Bowyer.

The validity of the amendment was challenged and the Assistant Director for Democracy and Governance confirmed that the amendment was in order.

Following a vote, the amendment was declared carried.

During the debate, the Leader raised the issue of councilors texting on mobile phones and the Lord Mayor advised that the matter would be pursued in the review of the constitution.

Before the vote was taken on the substantive motion, Councillor Wildy was invited to sum up.

The vote was taken and the motion, as amended, was declared carried.

(Councillors Mrs Bragg, Stark, Wildy and Williams declared a personal interest in the above item)

36. **Motion on Notice No 5 - Leisure Passes for Children and Young People in Care**

Before the commencement of the item, the Leader invited Councillor Wildy to withdraw Motion of Notice No 5, in the light of the announcement by Councillor Mrs Watkins, referred to in minute 29 above. Councillor Wildy declined to do so.

In accordance with the Rules of Procedure, the following motion (No 5 10/11) was moved by Councillor Wildy and seconded by Councillor Bowie -

'We note the email sent to some elected members on 20 July 2010 that Leisure Centre passes enabling Children and Young People in the care of Plymouth City Council to attend Plymouth City Council Leisure Centres be removed by the end of July. Given that all Councillors are Corporate Parents and that the Plymouth Pledge explicitly states that Young People who have been in Care of Plymouth City Council for one month should receive a free Leisure pass.

Council resolves to request the cabinet and portfolio holder -

1. restore as from today the free Leisure Pass to Children and Young People in Care;
2. present to the next meeting of the Children and Young People Overview and Scrutiny Panel a model of how the free Leisure Pass for Children and Young People in Care will be funded;
3. confirms its commitment to honour all sections of the Plymouth Pledge.'

Councillor Ball moved, and Councillor Roberts seconded the motion that the vote is taken. The motion was put to the vote and declared carried.

Councillor Wildy was invited to sum up and following a vote the motion was declared lost.

37. **Motion on Notice No 6 - Consultation Programme on Changes to Service Delivery**

In accordance with the Rules of Procedure, the following motion (No 6 10/11) was moved by Councillor Williams and seconded by Councillor Stevens -

'This Council notes that:-

This Council is going to face significant budget pressures following the Coalition Government's emergency budget in July and the Comprehensive Spending Review in October 2010.

That significant changes to the way in which we deliver services will need to be investigated in order to respond to budget pressures.

This Council resolves:

To consult with service users, local councillors and the community prior to any changes to service delivery being implemented.

That Officers bring forward a report to Scrutiny showing how the consultation programme will be implemented prior to Comprehensive Spending Review in October 2010.'

Following a debate, the motion was put to the vote and declared lost.

38. **COMPULSORY PETITIONS SCHEME**

The written report of the Director for Corporate Support was submitted on the Compulsory Petitions Scheme and Councillor Bowyer submitted the recommendations in the report for approval. The motion was seconded by Councillor Fry.

It is recommended that the Council –

- (i) designates the Assistant Director of Democracy and Governance as the Council's Petitions Officer;
- (ii) adopts the Petition Scheme attached at Appendix 1;
- (iii) create an on-line petition scheme by the 15<sup>th</sup> December 2010; and
- (iv) agree to amend the Constitution to include the petition scheme.

The following amendment was moved by Councillor Lowry –

'Page 19 paragraph 4 after, if your petition contains at least 2,500 signatures, delete the figures 2,500 and insert 1,000.'

The amendment was seconded by Councillor Stevens.

During the debate, Councillor Bowyer undertook to revisit the scheme in 12 months time.

Following a vote, the amendment was declared lost.

During the debate on the substantive motion and in response to a point of order by Councillor Evans, the Assistant Director for Democracy and Governance reported that the review of the Constitution would be submitted to the City Council in December 2010 and indicated the consultation proposals.

Before the vote was taken on the substantive motion, Councillor Bowyer was invited to sum up.

Following a vote, the motion was declared carried and it was AGREED that –

- (1) the Assistant Director of Democracy and Governance is designated as the Council's Petitions Officer;
- (2) the Petition Scheme is adopted as attached at Appendix 1;
- (3) an on-line petition scheme is created by the 15 December 2010;
- (4) the Constitution is amended to include the petition scheme.

39. **General Questions**

In accordance with paragraph 12 of the constitution, the following questions were asked of the Leader, Cabinet Member and Committee Chairs covering aspects of their areas of responsibility -

	<b>From</b>	<b>To</b>	<b>Subject</b>
1	Councillor Evans	Councillor Monahan	Regarding a chair lift at Stirling House being funded from the operational risk register.
2	Councillor Bowie	Councillor Bowyer	Funding allocation for early years provision in Barne Barton.
3	Councillor Smith	Councillor Brookshaw	Provision of an ice skating facility in the city.
4	Councillor Evans	Councillor Mrs Pengelly	Date for a memorial for the late Freeman Michael Foot.
5	Councillor Bowie	Councillor Mrs Watkins	Regarding when early years will restart in Barne Barton including information on venue and location within Barne Barton.
6	Councillor Evans	Councillor Mrs Pengelly	Removal of the Devon and Cornwall Police Authority and replacement with an elected police commissioner
7	Councillor Rennie	Councillor Wiggins	Request for a crossing at Lipson Road
8	Councillor Wildy	Councillor James	Cross party working.
9	Councillor Evans	Councillor Brookshaw	Big screen promoting local artists.

The Cabinet Members undertook to provide written responses to questions 1, 2 and 5 above.

With regard to question 6 above, Councillor Mrs Pengelly undertook to report further to the City Council, if lobbying to retain the police authority was unsuccessful.

With regard to question 7 above, Councillor Wiggins advised Councillor Rennie to put the matter in an email to him.

With regard to question 9 above, Councillor Brookshaw undertook to liaise with Councillor Smith.

#### 40. **Forward Plan**

The Leader introduced the Forward Plan and referring to the item on City Priorities, indicated that there would be consultation on the priorities.

Questions were asked of the Leader and Cabinet Members as follows –

	<b>From</b>	<b>To</b>	<b>Subject</b>
1.	Councillor Williams	Councillor Sam Leaves	Lack of items in the forward plan.
2.	Councillor Lowry	Councillor Bowyer	Medium Term Financial Strategy – inadequate consultation and requesting that each Councillor should be given a full brief.
3.	Councillor Wildy	Councillor Mrs Pengelly	City Priorities – consultation period.
4.	Councillor Evans	Councillor Bowyer	Medium Term Financial Strategy – date of decisions and current position.
5.	Councillor McDonald	Councillor Mrs Pengelly	City Priorities – consider the opportunity to share this with localities and neighbourhoods.
6.	Councillor Williams	Councillor Bowyer	Forward Plan – making it more accessible to the public.
7.	Councillor Evans	Councillor Bowyer	Medium Term Financial Strategy – how was the Cabinet Member to be held to account as current document was based on old assumptions?

With regard to question 5 above, Councillor Mrs Pengelly undertook to consider the proposals.



**CITY OF PLYMOUTH**

**Subject:** City and Council Priorities  
**Committee:** Council  
**Date:** 11 October 2010  
**Cabinet Member:** The Leader  
**CMT Member:** Assistant Chief Executive  
**Author:** Giles Perritt, Head of Policy, Performance and Partnerships  
**Contact:** E mail: [giles.perritt@plymouth.gov.uk](mailto:giles.perritt@plymouth.gov.uk) Tel: 01752 304464  
**Ref:**  
**Part:** Part I

---

**Executive Summary:**

This report :

- Describes progress in revising the Council's three year Corporate Plan
  - Re-affirms the City's vision and goals
  - Proposes revised City and Council priorities
- 

**Corporate Plan 2010-2013**

The report's recommendations will inform the revision of the Corporate Plan

---

**Implications for Medium Term Financial Plan and Resource Implications:  
Including finance, human, IT and land**

Resource allocation will be influenced by the priorities proposed in this report

---

**Other Implications: e.g. Section 17 Community Safety, Health and Safety, Risk Management, Equalities Impact Assessment, etc.**

None at this stage

---

**Recommendations & Reasons for recommended action:**

1. That the City's vision and goals as set out at paragraphs (2.1) and (2.2) are reaffirmed
  2. That the revised City and Council priorities as set out at paragraph (2.6) are adopted
- 

**Alternative options considered and reasons for recommended action:**

The report describes the drivers for a revision of priorities and the evidence considered that informs the recommendations made

---

**Background papers:**

The Plymouth Report, Minutes of the Plymouth 2020 Board Meeting of 23 September 2010, Minutes of the Overview and Scrutiny Management Board of 28 July 2010  
Cabinet Minutes of 14 September 2010

Fin	MC	Leg	DS	HR		Corp Prop		IT		Strat Proc	
Originating SMT Member Giles Perritt											

**1. Context**

- 1.1 The Council's current Corporate Plan 2010-13 is due for revision by March 2011, and the opportunity has been taken to ensure the following are taken into account in taking the Council's improvement agenda forward:
- 1.2 Ensuring that the City's vision and goals are still relevant
- 1.3 That the process of using the fourteen Corporate Improvement Priorities identified in the current Corporate Plan to drive the Council's improvement agenda is further developed
- 1.4 That better alignment is achieved between the priorities and planning processes of key partner agencies and those of the Council
- 1.5 That a strong and shared evidence base about the issues affecting the city provides the foundation for prioritisation and planning
- 1.6 The impact of significantly reduced revenue and capital resources into the medium term
- 1.7 A number of agencies and partnership bodies have been involved in the process leading to the recommendations of this report, culminating in the consideration of city priorities and the Plymouth Report by the Council's Overview and Scrutiny Management Board on 28 July and the Plymouth 2020 Board on September 23 2010

**2. Detail**

- 2.1 Plymouth's vision is that, by 2020

***Plymouth will be recognised as one of Europe's finest, most vibrant waterfront cities where an outstanding quality of life is enjoyed by everyone***

- 2.2 The City's goals are that Plymouth should be:

- ***A healthy place to live and work***
- ***A wealthy city which creates and shares prosperity***
- ***A safe and strong, clean and green city***
- ***A wise city – a location for learning, achievement and leisure***

- 2.3 There has been a strong consensus among consultees that the vision and goals continue to reflect the ambition of the city, are still relevant and are well recognised by stakeholders. It is understood that current economic constraints present challenges to delivery, however this was not seen as a reason to limit the overall aspirations of the city.

- 2.4 The fourteen Corporate Improvement Priorities included in the current corporate plan have formed a key part of the Council's corporate performance management framework, and improvements against them have been recorded and reported.
- 2.5 The proposed priorities will continue to form the basis of performance management arrangements for the Council, but will also play a more significant role in resource allocation, and represent a tighter focus for the improvement agenda in times of diminishing revenue and capital resources.
- 2.6 The proposed priorities for the City and Council are:

<b>Our priorities</b>	<b>What the partnership will do</b>	<b>What the Council will do</b>
<b>Delivering Growth</b>	Attract jobs, encourage enterprise, improve skills and make Plymouth a thriving regional centre	Ensure land, property and transport infrastructure is in place to support growth and that jobs and wealth targets are met
<b>Raising Aspiration</b>	Promote Plymouth and encourage people to aim higher and take pride in the city	Promote the positive image of Plymouth through city and regional leadership and support the population in achieving better qualifications and skills
<b>Reducing inequalities</b>	Reduce the inequality gap, between communities, particularly in health	Take targeted actions to reduce inequality gaps, including in housing and education
<b>Value for Communities</b>	Work together to maximise resources to benefit communities and make internal efficiencies	Achieve efficiency through transforming our service delivery and support arrangements, and our approach to customers

- 2.7 In order to provide improved alignment between the activities of the members of the Plymouth 2020 partnership in delivering the city's vision and goals, common priorities are proposed for the partnership and the Council. An integrated resource and business planning process has been adopted, with cooperation around key resource and service planning milestones to maximise joint efforts to deliver against shared priorities.
- 2.8 The Plymouth Report has been produced, which provides a summary of a wide range of data from a number of sources describing the needs and capacity of the city and its agencies, including the Audit Commission's Comprehensive Area Assessment judgement of December 2009. The report is a major achievement for the city, as it represents a shared evidence base, designed to inform the planning and performance management processes of all partners. The priorities proposed above represent the key challenges facing the city as described in the Plymouth Report, reflecting the findings of key regulators.

- 2.9 Subject to the Comprehensive Spending Review to be published on 20 October 2010, the Council and its statutory partners will face significant and ongoing reductions in available capital and revenue resources. The proposed priorities, and the achievement of measures derived from them will provide a framework for the allocation of available resources within the medium term financial plan
- 2.10 The Overview and Scrutiny Management Board considered the Plymouth Report at its meeting of 28 July. The report was welcomed and Cabinet was recommended to review the Corporate Improvement Priorities with emphasis on the following issues:
- Supporting the city's growth agenda, including skills development
  - Addressing health inequalities
  - Delivering efficiency savings
  - Providing increased customer focus
  - Promoting the role of community, voluntary and not-for-profit organisations

This recommendation has been reflected in the proposed priorities.

- 2.11 The Board of Plymouth 2020, considered the City and Council priorities at its meeting of 23 September 2010, and endorsed the report and its suggested priorities for the city.
- 2.12 The Council's Cabinet considered the City and Council priorities at its meeting of 14 September and endorsed the recommendations, subject to amendment as set out in the attached minute.
- 2.13 Once agreed, the proposed priorities will inform the revised Corporate Plan, and will drive the budget setting process over the next few months for both the Council and its partners, leading to the formal agreement of the revised Corporate Plan and Capital and Revenue budgets at the beginning of 2011. The process will ensure that the needs and requirements of the citizens of Plymouth will be addressed in the Council's detailed service delivery plans.

**CITY COUNCIL**

**11 OCTOBER 2010**

**Cabinet Minute 47 of 14 September 2010**

**CITY AND COUNCIL PRIORITIES**

The Assistant Chief Executive submitted a written report.

Members sought further consideration of the term 'Building Capacity' as a priority for the City and the Council, and expressed concern at the wording 'strengthen civil society' which appeared under 'What the partnership will do' to achieve 'Building Capacity'.

Agreed that –

- (1) authority is delegated to the Assistant Chief Executive, in consultation with the Chair and the Cabinet Member for Performance and Transformation, to consider further the term 'Building Capacity' and to report to the City Council;

- (2) the City Council is Recommended -

- (a) to reaffirm the City's vision and goals as follows -

Plymouth's vision is that, by 2020 Plymouth will be recognised as one of Europe's finest, most vibrant waterfront cities where an outstanding quality of life is enjoyed by everyone.

The City's goals are that Plymouth should be –

- A healthy place to live and work
- A wealthy city which creates and shares prosperity
- A safe and strong, clean and green city
- A wise city – a location for learning, achievement and leisure

- (b) subject to (1) above, to adopt the revised City and Council priorities as follows -
-

<b>Our priorities</b>	<b>What the partnership will do</b>	<b>What the Council will do</b>
<b>Delivering Growth</b>	Create the skills and infrastructure to develop the economy	Ensure the infrastructure is in place and that jobs and wealth targets are met
<b>Raising Aspiration</b>	Promote and support the city, raising the expectations of Plymouth	Provide city and regional leadership, ensure improved educational attainment, marketing and communication
<b>Reducing inequalities</b>	Reduce the inequality gap, particularly in health	Make specifically targeted interventions to reduce inequality gaps
<b>Building capacity (subject to decision (1) above)</b>	Strengthen our communities and work together to maximise resources to benefit customers and make internal efficiencies	Achieve efficiency through transformation of our service delivery arrangements, our culture, our structure and our approach to customers

---

*Note:*

*The full report in connection with this minute is available on the website [www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy) or by contacting Democratic Support on 01752 304867*

**CITY COUNCIL**

**11 OCTOBER 2010**

**Cabinet Minute 48 of 14 September 2010**

**CHANGES IN EXECUTIVE ARRANGEMENTS**

The Monitoring Officer (Assistant Director for Democracy and Governance) submitted a written report.

Agreed that the City Council is Recommended to approve –

- (1) the consultation plan as set out in the report;
- (2) the Leader and Cabinet Executive model as the preferred form of executive arrangements, for consultation.

---

*Note:*

*The full report in connection with this minute is available on the website  
[www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy)  
or by contacting Democratic Support on 01752 304867*

This page is intentionally left blank



**CITY OF PLYMOUTH**

**Subject:** Changes in Executive Arrangements  
**Committee:** Cabinet  
**Date:** 14 September 2010  
**Cabinet Member:** Council Leader  
**CMT Member:** Monitoring Officer  
**Author:** Tim Howes, Assistant Director for Democracy and Governance  
**Contact:** Tel. 01752 305403  
E mail: tim.howes@plymouth.gov.uk  
**Ref:** TH  
**Part:** I

---

**Executive Summary:**

This report sets out proposals arising from the required changes to the Council's Leadership Model resulting from the Local Government and Public Involvement in Health Act 2007.

---

**Corporate Plan 2010 - 2013:**

None directly from this report.

---

**Implications for Medium Term Financial Plan and Resource Implications:  
Including finance, human, IT and land**

There are only minor costs directly associated with meeting the legislative requirements for the Leadership Model. These will relate primarily to consultation such as advertisements and associated materials. These will be met from existing resources. Should a directly elected Mayor model be introduced, there would be the additional costs of holding a referendum and Mayoral election alongside the ordinary Local Government elections in May 2011.

---

**Other Implications: e.g. Section 17 Community Safety, Health and Safety, Risk Management, Equalities Impact Assessment, etc.**

None directly from this report.

---

**Recommendations & Reasons for recommended action:**

Recommendation:

It is recommended that Cabinet:

- (a) Agree the consultation plan set out in the report and recommend it to Council;
- (b) Agree a preferred form of executive arrangements and recommend it to Council for consultation.

The Council would be in breach of the legislation if it failed to consult and bring into effect the change in Executive Arrangements within the timescale specified by the legislation. If the Council failed to implement required changes, the Local Government and Public Health Involvement in Health Act 2007 provides for the Secretary of State to intervene and prescribe by order the application of Leader and Cabinet Executive Model.

---

**Alternative options considered and reasons for recommended action:**

The alternative options are set out in the body of the report.

---

**Background papers:**

The legislative requirements (forming the background to this report) are set out in the report.

---

**Sign off:**

Fin	MC1 011.0 04	Leg	LT 9379	HR	I008/I 2-001	Corp Prop		IT	ICT/004 7/NJC	Strat Proc	
Originating SMT Member: T Howes											

1. Introduction

1.1 Members will be aware that the Local Government Act 2000 allowed the Council to choose one of three specified forms of Executive arrangements. These were:

- A Mayor and Cabinet Executive
- A Leader and Cabinet Executive, or
- A Mayor and Council Management Executive

1.2 Plymouth City Council adopted the Leader and Cabinet Executive.

1.3 The 2000 Act allowed the Executive Members to be appointed by the Leader or the Council. Plymouth City Council's Constitution provides for Executive Members to be appointed by the Leader of the Council.

1.4 The Local Government and Public Involvement in Health Act 2007 Act amended the 2000 Act by narrowing the choices available to the Council for executive arrangements to:

- A Mayor and Cabinet Executive, where the Mayor is directly elected by the public for a four year term and Cabinet Members are appointed by the Mayor from Members of the Council.
- A Leader and Cabinet Executive, where the Leader is elected by Members of the Council for a period of four years, or until the Leader's current term of office as Councillor ends. Cabinet Members are appointed by the Leader from Members of the Council.

1.5 The main difference between the two forms of Executive Arrangements is that the Leader and Cabinet Executive Model may include provisions to allow it to remove the Leader during the Leader's term of office. In the Mayor and Cabinet Executive Model the Mayor is directly elected and cannot be removed by the Council during his or her term of office.

1.6 For the Leader and Cabinet Executive the actual change in the form of the executive in operation at the Council at the moment is very limited, but the key differences are:

- The Leader's term of office is extended beyond the 4<sup>th</sup> day after the local elections to run up to the day of the first annual meeting after the Leader's normal day of retirement as a Councillor
- During his/her term of office, the Leader will automatically cease to be Leader upon death or disqualification, but may only be removed from office by a resolution of the Council.
- There is a requirement for the Leader to nominate a deputy Leader, or in his/her absence the remaining Cabinet Members, may act if the Leader is unable to act or the post of Leader is vacant. Whilst an old-style Leader may appoint a deputy, currently the only powers which can be exercised by a deputy Leader are the "portfolio responsibilities" of the Leader, as opposed to the statutory functions which are conferred by statute solely on the Leader, such as appointing or removing other Cabinet Members or objecting to senior officer appointments or dismissals.

1.7 However, whilst the changes do not appear to be significant, they constitute a change to the Council's "executive arrangements".

1.8 Due to this change to the “executive arrangements” a formal process, as set out in the legislation, has to be followed. This requires determining the form of executive preferred, consulting on it, agreeing it and making the constitutional arrangements to accommodate it. This has to be done by the end of December 2010 with the new arrangements operating from the third day after the next local elections in 2011.

## 2.0 Process for Change

2.1 The legislation sets out a three stage process for change:

- (a) Before drawing up proposals for change the Council must take reasonable steps to consult local government electors and other interested persons in the area.

In practice, consultation with a blank sheet of paper is unlikely to be very helpful, so it would be appropriate for Cabinet to recommend to Council, and for Council to resolve, what the authority’s preferred option is for meaningful consultation to take place.

- (b) The Council should then draw up proposals which include the proposed changes to the Constitution, the timetable for implementation and any transitional arrangements. The Council should consider the extent to which the proposals, if implemented, would be likely to assist in securing continuous improvement in the way its functions are exercised giving regard to efficiency and effectiveness. Once proposals have been drawn up the Council must make them available to the public and advertise that they are available, but there is no further requirement for consultation.
- (c) The Council resolves to implement the proposals by the 31 December 2010.

## 3.0 Draft Consultation Timetable

3.1 Before drawing up proposals the Local Authority must take reasonable steps to consult the Local Government electorate and other persons in the Authority area. However, given possible changes to come from the Localism Bill, recent guidance recommends a strong case for any consultation now about future governance arrangements to be the most cost effective option.

3.2 The proposed timetable is therefore:

- (a) Public consultation via public advertisement and web-site, October – December 2010;
- (b) Specific consultation with our LSP partners, October-December 2010;
- (c) Council consider consultation results and pass resolution to adopt preferred option, 6 December 2010;
- (d) Implementation of the new executive arrangements on the third day after the Council elections 2011.

**CITY COUNCIL****11 OCTOBER 2010****Tamar Bridge and Torpoint Ferry Joint Committee Minute 51 of 18 June 2010****GOVERNANCE REPORT**

The Corporate Solicitor presented the written report setting out proposed terms of reference and a draft list of powers for the Joint Committee. She highlighted the objective to raise the profile of the Committee and strengthen its links with the Cabinet and Council.

A debate ensued, the main points of which were noted as follows:-

- i) The Joint Committee's budget was ring-fenced by law and did not impact upon the revenue expenditure of the constituent Councils. Consequently, the proposed role of Cabinet was superfluous and would serve only to create an additional and unnecessary layer of bureaucracy and potential duplication in the decision making process, and place further demands upon senior officers in that they would be required to attend Cabinet meetings in each authority.
- ii) the proposed role of Cabinet should be more tightly defined, particularly the limit at which expenditure decisions would be taken by Cabinet.
- iii) Cabinet members could attend meetings of the Joint Committee if they wished. The draft terms of reference were acceptable and greater accountability could be beneficial.

In response to concerns raised, the Corporate Solicitor stated that the Joint Committee did not operate in isolation and aspects of its work were clearly linked to Cabinet functions, particularly in relation to strategic transport issues. She suggested that the Cabinet could add support, value and accountability to the Joint Committee's work. The General Manager would be enabled to take operational decisions within the framework of the Business Plan thus reducing the number of items to be reported to the Joint Committee. The Joint Treasurer (Cornwall) clarified that it was likely that only items involving expenditure additional to the approved budget and Business Plan would need to be referred to Cabinet and Council for approval.

It was moved by Councillor Trubody, seconded by Councillor Foster, and by 6:3 votes, it was

**RECOMMENDED TO CORNWALL AND PLYMOUTH COUNCILS:**

That the terms of reference appended to the officer report be adopted for the operation of the Tamar Bridge and Torpoint Ferry Joint Committee.

(Councillors Wheeler and Wright requested that their names be recorded as voting against the above resolution.)

---

*Note:*

*The full report in connection with this minute is available on the website  
[www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy)  
or by contacting Democratic Support on 01752 304867*

Committee: Tamar Bridge and Torpoint Ferry Joint  
Committee

Date: 18 June 2010

Title: Governance Arrangements

Cabinet Member(s) Graeme Hicks (CC) Kevin Wigans (PCC)

Divisions Affected

Relevant Overview And Scrutiny Committee:

Key Decision: N Checklist Compliant: Y

Urgent Decision: N Implementation Date:

Author: Rebecca Lloyd-King (on behalf of the Joint Chief Executives) Role: Solicitor, Legal Governance Team, Cornwall Council

Contact: 01872 322333 rlloydking@cornwall.gov.uk

---

## Recommendations

**That the terms of reference appended to this report are recommended to the respective Councils for adoption for the operation of the Tamar Bridge and Torpoint Ferry Joint Committee**

## Summary

1. This report presents for members consideration terms of reference for the joint committee and asks that they recommend them either as drafted or with proposed amendments to the Joint Authorities' respective councils for adoption.

## Background

2. A number of background issues inform the proposals in this report.

3. Due to the establishment of this joint committee being founded in the Tamar Bridge Act 1957, historically there seemed little impetus for the Joint Committee to have formal terms of reference.
4. However, as noted in the past, Audit inspections have raised concerns about the absence of terms of reference for the joint committee and have commented that these should be put in place.
5. Terms of reference enable the committee to clearly identify its parent body i.e. the councils of Plymouth and Cornwall and give clarity to members of the joint committee on the scope of its powers and responsibilities.
6. At its meeting in December, this joint committee determined to adopt a business planning approach, which is reflected in the draft terms of reference.

### **Issues and Proposals**

7. Following consideration of a number of governance issues in December, some further work has been undertaken not only in relation to this joint committee, but also the other joint committee of these two authorities, the Mount Edgcumbe Joint Committee.
8. In order to provide consistency of approach and to provide clarity for members, the terms of reference for the Mount Edgcumbe Joint Committee have been reviewed at the same time as considering the terms of reference for this Joint Committee.
9. Attached at appendix one are the proposed terms of reference for this Joint Committee. This is very similar in nature and content to the terms of reference for the Mount Edgcumbe Joint Committee that will be put forward for members' consultation at the end of this month.
10. The terms of reference set out in very straightforward terms who has what responsibilities, as between the Joint Committee, the Council, the Cabinet and the responsible Directors.
11. The Terms of Reference do not single out any other posts below Director level, such as the General Manager's post, because as with all other operational activities of the Councils, the tasks and responsibilities for officers are cascaded down through the appropriate Director delegations.



12. In addition, it is suggested that for this Joint Committee's terms of reference, a 'Summary of Powers' document is appended to the terms of reference in order to assist officers and members in understanding the Joint Committee's powers under the Tamar Bridge Acts. A draft of this document is at appendix two. It is nearly finalised in terms of content and clarity, and just needs to be checked through. If members have any observations on that document then those would be welcomed.
13. **Members of the Joint Committee are therefore asked to recommend to Council that it adopts the terms of reference as appended to this report,** subject of course to any proposals that this Joint Committee wishes to put forward.

**Supporting Documentation:**

**Appendices:**

1. **Draft - Terms of Reference**
2. **Draft - Powers of the Joint Committee**

**Background Papers**

[under provisions of the Local Government Act 1972]  
Tamar Bridge Acts 1957, 1979, 1998  
Governance Report - December 2009

**Division Member(s) comments**

Not Applicable

**Implications and Impacts**

a) Respective Council Priorities:

b) Resource Implications:

There are no financial implications arising from this report OR  
There are financial implications arising from this report as set out below:

(ii) Staffing

None.

(iii) Risk(s)

Risk Register Reference:	Ref or N/A	N/A
Overall Risk Register Rating:	Green	1-8 Low/Moderate (Green); 9-15 High Risk (Amber); 16-25 Extreme (Red)

(iv) Opportunity / Opportunities

To improve governance and support arrangements for the Joint Undertaking

(v) Legal

Terms of Reference will ensure governance arrangements are formalised.

This report has been cleared by Richard Williams

(vi) Property

None [OR set out implications].

c) Equality and Diversity:

None [OR set out implications/mitigating proposals].

d) Children and Young People:

None [OR set out implications/mitigating proposals].

e) Crime and Disorder:

None [OR set out implications/mitigating proposals].

f) Partnerships:

None [OR set out which and how].

**TERMS OF REFERENCE  
CORNWALL COUNCIL AND PLYMOUTH CITY COUNCIL  
TAMAR BRIDGE AND TORPOINT FERRY JOINT COMMITTEE**

**A Background**

Cornwall Council and Plymouth City Council (the "Constituent Councils") being have agreed that the following arrangements will apply in relation to the Bridge and Ferry. They have also agreed to form a Joint Committee (within the meaning of Section 102 Local Government Act 1972) in accordance with the requirement of the Tamar Bridge Act 1957, whose role is to make sure that the Bridge and Ferry are managed appropriately and in accordance with the Tamar Bridge Acts 1957, 1979 and 1998 (the Tamar Bridge Acts).

**B Responsibilities**

The joint responsibilities for the Tamar Bridge and Torpoint Ferry as set out in the Tamar Bridge Acts. .

**Who carries out the responsibilities**

**B1 Each Council will:**

- agree the annual budget for the Tamar Bridge and Torpoint Ferry;
- agree any extra spending outside the budget.
- take decisions to stop demanding tolls or to reinstate the demand for tolls should they have been previously ceased.

**B2 Each Cabinet will:**

- recommend the annual business plan and budget to council as part of the budget process;
- take decisions that would result in each of the councils spending or saving more than £100,000 [*limits to be confirmed*];
- recommend extra spending outside the agreed budget to Council;
- appoint a cabinet member with responsibility, amongst other things, for the Tamar Bridge and Torpoint Ferry
- take any decisions about the acquisition/disposal of land for the undertaking,
- Approve major items of capital expenditure (as defined by the authorities from time to time) as part of the capital programme in Plymouth and [*tbc*] in Cornwall
- make any recommendations to Council on the issue of any proposal to stop demanding tolls or to reinstate the demand for tolls should they have been previously ceased.

**B3 The Joint Committee will:**

- Propose an annual business plan to cabinet;
- Monitor performance of the undertaking against the business plan and recommend variations to the business plan to the Cabinet Members;
- Monitor performance of the undertaking to ensure value for money is achieved;
- Ensure the management of the Bridge and Ferry accords with proper financial and legal practice appropriate to local authorities;
- Ensure proper audit and risk management procedures are in place;
- Make sure an appropriate inspection of the Bridge and Ferry takes place on an annual basis;
- Undertake appropriate consultation with key stakeholders.

**B4** The Director for Development and Regeneration in Plymouth and the Director for Environment Planning and Economy in Cornwall have responsibility for ensuring that all other functions are undertaken.

**C Committee Procedures**

**C1 Membership**

1.1 The Joint Committee shall consist of ten members. Each Constituent Council shall appoint five of their respective Members to act as Members of the Joint Committee and shall also have the power to appoint substitutes with full powers of their principals, (including the power to vote) to sit in place of the Members when any of those Members are unable to attend a meeting of the Joint Committee.

**Support**

1.2 The Chief Executives of the Constituent Councils have agreed that Democratic support shall be provided by Cornwall Council.

**Appointment of Chair**

1.3 In the first meeting of the year (as referred to in Clause 3(a)) the Members of the Joint Committee shall appoint two Joint Chairs, one from each Council, and the first meeting will be chaired by the Joint Chair from Plymouth City Council following which at every subsequent meeting the Joint Chairs will alternate.

1.4 If either Joint Chair is not present at a meeting he or she should be chairing, his or her place will be taken by the other Joint Chair. If neither Joint Chair is present the members of the Joint Committee who are present shall appoint one of their number to chair the meeting.

1.5 The Joint Committee shall have the power to appoint co-opted Members to the Joint Committee provided that such persons shall be

treated as non-voting members of the Joint Committee in accordance with Section 13 of the Local Government and Housing Act 1989.

## **C2 Meetings of the Joint Committee**

- 2.1 The Joint Committee shall not meet less than twice in each year commencing May of one year and ending in April of the next.
- 2.2 Members, including co-opted Members of the Joint Committee, shall be given not less than five clear working days notice of a meeting of the Joint Committee and the venue for that meeting. It shall be the responsibility of Members wishing to appoint substitutes for a meeting to notify those substitutes of the date and venue of the meeting and for the purpose it shall not be an invalid notice if the substitute is given less than five clear working days notice.
- 2.3 The venue for meetings of the Joint Committee shall normally alternate between a venue in Cornwall (Liskeard) and Plymouth but the Chair may at his/her discretion fix alternative venues provided that in exercising this discretion the Chair shall have regard to the need to ensure that the venue is convenient to all Members.

### **Quorum**

- 2.4 The quorum for any meeting of the Joint Committee shall be two Members from each Council or their substitutes.
- 2.5 The minutes of the business transacted at each meeting of the Joint Committee and the names of the Members present shall be entered in a book and signed by the Chair of the Committee and each page of the minutes shall be initialled by the Chair at the next meeting.
- 2.6 Any motion moved by the Chair or any Member or substitute of a Member of the Joint Committee shall require to be seconded by another Member of the Joint Committee before such a motion is put to the vote.
- 2.6 Any procedural requirements not specified in these standing orders shall be undertaken in accordance with Cornwall Council's procedural rules.

## **C3 Voting at the Meeting**

- 3.1 Voting shall be upon a show of hands unless a majority of the Members of the Joint Committee who are present and entitled to vote request that a recorded vote be taken.
- 3.2 In the case of an equality of votes the Chair of the Committee shall have a second or casting vote.

## **C4 Disorderly Conduct by Members**

If a Member keeps on disrupting the meeting by persistently disregarding the ruling of the Chair or by behaving irregularly, improperly or offensively or by wilfully obstructing the business of the Joint Committee, the Chair may order the Member to leave the meeting room for the remainder of the Joint Committee's business for that day.

**C5 Disclosure of Interests**

- 5.1 The Code of Conduct for Councillors (as amended from time to time by legislation) shall apply to all meetings of the Joint Committee.
- 5.2 All members of the Joint Committee shall declare any interest they have in any business of the Joint Committee at the start of the item of business or when they realise they have an interest if that is later. They must say they have an interest and what the interest is unless they do not know they have the interest and could not be expected to know about it; or they cannot describe the interest without revealing sensitive information in which case they need to say they have an interest but they do not need to describe it.
- 5.3 Once a member has declared a personal interest they can stay in the meeting and speak and vote unless the personal interest is also a prejudicial interest in which case they must leave the meeting while the item is dealt with.
- 5.4 Disclosures, withdrawals and dispensations shall be recorded in the minutes of the meeting.

**C6 Referral of Business to Constituent Councils**

- 6.1 Where the Chief Executive of either Council considers any matters arising should be referred to the Cabinet of his/her Constituent Council no action shall be taken on that matter unless and until the same shall have been approved by the Cabinet of each Constituent Council.

**C7 Disputes**

- 7.1 Where the Constituent Councils do not agree on a matter, once every effort has been made to reconcile any differences between the authorities, the matter may be referred for mediation to a mediator to be agreed by the Constituent Councils, with each party bearing the cost of doing so.

**C8 Revenue and Capital Expenditure**

- 8.1 Revenue and Capital Budgets for each financial year shall be such as shall be agreed by each Constituent Council through the usual budget setting process. The Joint Committee will propose a business plan and budget to Cabinet. If both Cabinets approve the business plan they will in turn recommend the budget to Council. Any variations to the business plan within the year that would result in extra spending need

to be reported to each of the relevant Cabinet Members, who will decide whether to recommend that Cabinet approve the changes and recommend that each of the Constituent Councils approve the additional spending. The Business Plan shall be available by 31 October in order to feed into the budget setting process.

8.2 Revenue and Capital Expenditure incurred by the Joint Committee shall be defrayed and income shared by the Constituent Councils in equal portions.

**C9. Delegation to Working Groups and officers**

The Joint Committee shall have the power to form working parties or other such groups as it may decide and may delegate to such working parties etc. such of its powers as it chooses. The Joint Committee may also delegate such of its powers as it chooses to an officer of either of the Constituent Councils.

DRAFT

### **Powers to operate the Tamar Bridge and Torpoint Ferry**

The framework for the Joint Committee is set out in the Tamar Bridge Act 1957 (as amended by the 1979 Act and 1998 Acts)– altogether referred to as the Acts. This paper is intended as a guide to the statutory powers only and is not intended to be definitive legal advice.

1. The powers set out in this paper are the principal powers that the Joint Authorities have, as set out in the Acts. These powers are then delegated by the Joint Authorities to the Joint Committee. In any specific case however, reference must be made back to the legislation to ensure proper application of the powers.
2. The formation of a Joint Committee is required by the Acts (section 70 1957 Act) and it is a committee of Plymouth City Council and Cornwall Council (the Joint Authorities). The key role of the Joint Committee is to oversee the operational activities and to undertake a strategic planning role.
3. All matters set out within the Acts are to be referred by the Joint Authorities to the Joint Committee for consideration, except where specifically excluded by the Acts (see below). This means that the Joint Authorities must not determine any matter which is contained in the Act before it has been considered by the Joint Committee.
4. The Act then goes on to delegate the Joint Authorities' powers under the Acts to the Joint Committee. This means that not only are the Joint Committee to be consulted, but they can make decisions on the matters contained within the Acts on behalf of the Joint Authorities. The Joint Committee does not appear to have any additional powers delegated through either parent council's constitution at the date of this paper.
5. The delegation of powers to the Joint Committee is subject to exceptions specified in the Acts.
6. ***The exceptions are those issues that relate to:***
  - 6.1. *the acquisition/disposal of land,*
  - 6.2. *a decision to stop demanding tolls or to reinstate the demand for tolls should they have been previously ceased and finally,*
  - 6.3. *issues relating to the finances of the undertaking.*
7. *In relation to 6.3 above i.e. finances, the Acts covered in the section headed finances includes:*
  - 7.1. *the application of monies in the renewal, extension and improvement of works and conveniences for the purposes of the undertaking,*
  - 7.2. *the provision of funds for working capital or the provision of funds under Schedule 13 of the 1972 Local Government Act (this schedule largely repealed so requires clarification).*



8. *7.1 above would indicate that the Joint Authorities must approve the expenditure of monies for works on the bridge and related structures and 7.2. indicates that monies to be used for working capital must be similarly approved.*

#### Operational Functions

The key role of the Joint Committee on behalf of the Councils is ensuring that the operation of the bridge and ferry is in accordance with the powers and to be responsible for the oversight of operations and the strategic planning responsibilities. The Tamar Bridge Acts also set out a number of powers which are essentially operational functions, i.e. they assist in the operation (and construction) of the Bridge and Ferry. These were intended to supplement the powers available to the Joint Authorities at the time. These are in the main undertaken by the General Manager of these operations under delegated authority from the appropriate Directors, rather than the Joint Committee taking on a more operational role.

#### Lands:

9. The Joint Authorities may provide and manage car parks and other facilities for travellers using the bridge or ferry and may make a reasonable charge for using these facilities.
10. The Joint Authorities may use land that is part of the undertaking for schemes of traffic management in relation to the use of the bridge and the ferry.
11. *The Joint Authorities may purchase land (as noted, this is not within the remit of the Joint Committee).*

#### Works:

12. The Joint Authorities may go on to adjoining land to undertake bridge works provided compensation is paid for any damage done to those lands.
13. The Joint Authorities may undertake subsidiary works in the river connected to the use of or maintenance of the bridge subject to certain conditions.
14. The Joint Authorities may lay out the bridge, carriage way and foot ways as they think proper.
15. The Joint Authorities have the power to maintain the undertaking.
16. The Joint Authorities may close the bridge (either fully or partially) and use boats/barges to convey persons and animals!
17. The Joint Authorities may sell materials obtained but not required as a result of construction of the bridge e.g. excavated materials.

18. The Joint Authorities may demand, take and recover tolls in one or both directions and there is flexibility about the toll collection e.g. to not collect tolls at certain times of day. *The flexibility around toll collection must be differentiated from the decision to cease to demand tolls, which only the Joint Authorities may do.* The Acts also make provision for toll booths/houses, and the use of tickets instead of cash tolls. Of note is that should the Joint Authorities decide to cease demanding tolls the bridge becomes a highway maintainable at public expense and would therefore fall to the authorities to fund directly.

#### Ferries

19. The Joint Authorities may make byelaws for regulating the use of vessels, boats, buildings etc particularly in relation to uses behaviour and in order to limit nuisance. There are byelaws in place currently dating back to 1965. It is believed these remain in force. Any other general provisions relating to tolls and the ferries are dealt with in the remainder of the legislation as they apply equally to the ferries as the bridge.

#### Finance

20. As noted above at paragraph 6.3, it is not within the Joint Committee's remit to be responsible for finances as defined in the Acts. The only notable exception is for any function to be exercised in relation to pensions under the Local Government Pension Scheme Regulation. The 1957 Act confirms that Cornwall Council is the administering authority of the pension fund and that for the purposes of the pensions regulations, the employers are deemed to be the Joint Authorities acting through the Joint Committee. This is because there are functions which may need to be undertaken by the Joint Authorities from time to time in relation to employees' pensions. If this should become necessary for the "employees of the undertaking", it is for the Joint Committee to fulfil that role. Further the legislation clarifies that the "employee of the undertaking" reference made at Section 63 is defined as being a person employed for the purposes of the undertaking rather than to imply that the Joint Committee has the ability to be an employer.

#### Protection of Provisions

21. Part 7 of the Tamar Bridge Act 1957 sets out the savings and protections for the Duchy of Cornwall and statutory undertakers (water, electricity, gas, sewage etc). These have been updated by the 1998 legislation but essentially the protective provisions remain in force and deal with the relationship between the operation of the undertaking and the respective rights of those statutory undertakers.

#### Miscellaneous Provisions

22. Part 8 of the Act contains Section 70 and the power to appoint the Joint Committee and sets out its composition i.e. 5 plus 5 from each authority. It also deals with how disagreements between the Joint Authorities are to be dealt with, as well as issues of vacancies and quorum.
23. The 1998 Act effectively sets out the powers to make the alteration to the bridge including acquisition of land the carrying out of works and so on. Additional provisions of note are that the 1998 Act provides that monies received from tolls may be applied for additional purposes. Such a decision would require a separate resolution by each authority. The money may be used for securing passenger transport in the district (Caradon District Council area as was) or the city and may include a contribution to such a scheme being put in place by Cornwall Council, Devon County Council or Plymouth City Council. The reference to Caradon District Council is no longer applicable but it may be that transport initiatives within the old area would be an acceptable interpretation of this.
24. The 1998 Act also substitutes a number of clauses from the 1957 Act relating to works, tides, etc.

Legal Services, Cornwall Council      June 2010  
Legal Services, Plymouth City Council      June 2010

This page is intentionally left blank

**PLYMOUTH CITY COUNCIL****MOTION ON NOTICE No 7 2010/11****ELECTRONIC RECORDING OF SPEECH AND THE MAKING OF PHOTOGRAPHIC / VIDEO IMAGES**

Plymouth City Council meetings are formal gatherings of elected Members supported by officers and witnessed by the public in accordance with the laws that govern the local authority democratic process in England. Such meetings should be conducted in a serious and businesslike manner.

The constitution holds that Members will, “be the ultimate policy-makers and carry out a number of strategic and corporate management functions” and one of the ten general principles for those who act on behalf of the public is that, “Members should promote and support these principles by leadership, and by example, and should act in a way that secures or preserves public confidence”. Using mobile devices during any formal meeting is a breach of good manners, discourteous to others in attendance and a hindrance to good decision making?

Current practice is that the electronic recording of speech and the making of photographic/video images (other than by the Council) is prohibited at formal meetings.

I therefore move that this Council:

1. Enforces the ban of the electronic recording of speech and the making of photographic/video images (including by mobile phones) (other than by the Council) and a) places notices to this effect prominently within meeting rooms in the Council House and b) includes this information in all meeting agendas.
2. Requires the Lord Mayor, Leader and Committee Chairs to insist that any device that is capable of transmitting and receiving voice and text messages must be turned off during all Plymouth City Council’s formal meetings (Exceptionally, the Lord Mayor or a Committee Chair may allow the recording of speech and photography.)
3. Allows the Lord Mayor, Leader and Committee Chairs to exercise discretion for Members and other attendees who are “on call” for family, health or business reasons and allow their personal mobile phones to be switched to “silent” and placed clearly on display. Any subsequent calls or messages must be made or taken outside the meeting room.  
  
*Note: Members who are “on call” should formally request this of the Lord Mayor, Leader or Committee Chairs at the start of a meeting.*
4. Instructs the monitoring officer to amend the constitution to give effect to this resolution.

Proposed by Councillor Ball. Seconded by Councillor James.

This page is intentionally left blank

**PLYMOUTH CITY COUNCIL****MOTION ON NOTICE No 8 2010/11****DEVONPORT DOCKYARD**

This Council resolves:

(1) To note the work that has already taken place across the city to press the case for Devonport Naval Base and Dockyard and endorses the key points which the Government needs to consider when making a decision, which are:

**1 Devonport is the best home for the navy, both operationally and strategically**

Devonport provides an operational synergy that clearly surpasses that of any other naval base in the UK. This fact, together with its irreplaceable facilities and skills, strategic location and uncongested approaches, make it the only sensible choice as the main base for the Royal Navy. The MoD should maximise economies of scale by increasing the Naval presence in Plymouth, building upon Devonport's capacity as Europe's largest Naval Base.

It makes sense to base ships and submarines where they can be maintained at Devonport, while basing amphibious vessels here recognises the links with the Royal Marines located in the city.

**2 It makes economic sense to have the Naval Base and Dockyard together**

Aligning all levels of maintenance (regular and deep) of the surface and submarine fleet in Devonport would maximise efficiency and ensure economies of scale.

**3 We've got the skills**

The MoD cannot afford to lose the skills at Devonport. It should re-affirm existing surface deep maintenance and submarine maintenance programmes and support for apprenticeship, graduate retention and knowledge transfer programmes.

**4 Devonport offers the best value for money**

Devonport provides an affordable solution to support the country's naval and defence commitments. As the largest naval base in Western Europe, investment in Devonport as the UK's main naval base offers the effective way of achieving efficiencies in the defence budget without reducing national security. Furthermore, any reduction in size or capability would incur significant costs rather than savings across other government departments facing increases in benefit claims and the consequences of economic hardship. There would also be very high costs involved in making the land available for other uses.

**5. Devonport is a world-class naval base and dockyard**

The Government should make a long-term commitment to the Dockyard and Naval Base, maximising use of Devonport's large, flexible facilities and world class skills and underpinning Plymouth's economic resilience.

Further, Devonport's future is entwined with the city's ambitious growth plans and the ambition to create a world beating centre of excellence in the marine and engineering sectors.

(2) To support and endorse the petition that has been launched on behalf of the Devonport task group by the Trade unions which states:

*"We the undersigned call on the Government to:*

*Protect the massive economic and strategic advantages of Devonport Dockyard and Naval Base over other options and enhance its role and maintain its skilled workforce.*

*Recognise that any reduction of Devonport would be counter to overwhelming evidence that it offers the best value solution to the MoD and that it would have a devastating impact on the Royal Navy and Plymouth and its surrounding area and incur significant extra cost to other Government departments in the longer term."*

(3) To continue to work closely with MPs, the business community, trade unions and individuals in Plymouth to argue the case for Devonport and to show the Government the compelling evidence that Devonport offers the best value solution for the future needs of the Royal Navy.

Proposed by Councillor Mrs Pengelly  
Seconded by Councillor Evans



**CITY OF PLYMOUTH**

**Subject:** Capital Reporting  
**Committee:** Full Council  
**Date:** 11 October 2010  
**Cabinet Member:** Councillor Bowyer  
**CMT Member:** Director for Corporate Support  
**Author:** Chris Trevitt (Head of Capital & Assets)  
Chris Randall (Finance Client Manager – Capital and Major Projects)  
**Contact:** Tel: 01752 307778  
E mail: [chris.trevitt@plymouth.gov.uk](mailto:chris.trevitt@plymouth.gov.uk)  
[chris.randall@plymouth.gov.uk](mailto:chris.randall@plymouth.gov.uk)  
**Ref:** CR/CT/01  
**Part:** I

---

**Executive Summary:**

The purpose of this report is to update Council on the Capital Programme. It will update on the 5 year capital programme, including its funding and current year expenditure. This includes actions on future commitments given the impending Comprehensive Spending Review and an indication of the effects of any likely level of cuts

---

**Corporate Plan 2010-2013:**

The current capital programme is aligned to the Corporate Plan to deliver the key improvements contained within.

---

**Implications for Medium Term Financial Plan and Resource Implications:  
Including finance, human, IT and land**

The Capital Programme forms part of the Medium Term Financial Plan.

---

**Other Implications: e.g. Section 17 Community Safety, Health and Safety, Risk Management, Equalities Impact Assessment, etc.**

The Capital Programme addresses these issues within the individual projects carried out.

---

**Recommendations & Reasons for recommended action:**

It is recommended that Council approve the updated Capital Programme

---

**Alternative options considered and reasons for recommended action:**

Reduction of other schemes within the Capital Programme rather than those identified within the Transport, and Children's Services Programmes. This would be difficult to achieve in the timescale as the schemes identified are those which are uncommitted, the majority of the remainder of the programme is already committed, subject to ring-fenced grant funding or will deliver future revenue savings.

---

**Background papers:**

2010/11 Budget Report (Capital and Revenue) – 9<sup>th</sup> February 2010 Cabinet – paragraph 4 and appendix D

---

**Sign off:**

Fin	CDR/CorS 1011002	Leg	TH 30.09.10	HR		Corp Prop		IT		Strat Proc	
Originating SMT Member											

## 1. Updated 5 year capital programme

1.1 The updated capital programme, financing and changes since original approval are shown in summary in the tables below and in more detail for 2010/11 at sub-programme level in line with the original budget report at Appendix A. The movement from the original approval is shown in terms of reprofiling scheme expenditure between years, virements between schemes, new approvals and other variations.

Table 1 – Latest Forecast Capital Expenditure

<b>Service</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>	<b>2014/15 £000</b>	<b>Total Programme £000</b>
<b>Children and Young People</b>	35,636	17,458	14,953			68,047
<b>Community and Neighbourhood</b>	25,462	18,428	799			44,689
<b>Development and Regeneration</b>	28,812	16,042	6,203	6,530	7,656	65,243
<b>Corporate Support</b>	3,232	6,398	560	500		10,690
<b>Total</b>	<b>93,142</b>	<b>58,326</b>	<b>22,515</b>	<b>7,030</b>	<b>7,656</b>	<b>188,669</b>

Table 2 – Latest forecast financing

<b>Funding Source</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>	<b>2014/15 £000</b>	<b>Total Programme £000</b>
<b>Capital Receipts</b>	7,518	19,572	768	500		28,358
<b>Unsupported Borrowing</b>	18,307	11,316	(1,401)			28,222
<b>Supported Borrowing and Formula Grant</b>	8,205	9,128	7,317	5,124	5,227	35,001
<b>Specific Supported Borrowing</b>	248					248
<b>Grants / Contributions</b>	53,622	16,130	13,231	1,406	1,929	86,318
<b>Revenue / Funds</b>	5,242	2,180	2,600		500	10,522
<b>Total</b>	<b>93,142</b>	<b>58,326</b>	<b>22,515</b>	<b>7,030</b>	<b>7,656</b>	<b>188,669</b>

Table 3 – Changes to capital expenditure forecasts from original budget

<b>Service</b>	<b>2010/11 Original Approval £000</b>	<b>2009/10 Reprofiling £000</b>	<b>New Approvals £000</b>	<b>Reprofiling £000</b>	<b>Other Variations £000</b>	<b>2010/11 Latest Forecast £000</b>
<b>Children and Young People</b>	34,640	5,023	20	(1,626)	(2,421)	<b>35,636</b>
<b>Community and Neighbourhood</b>	29,237	(208)	1,376	(5,288)	345	<b>25,462</b>
<b>Development and Regeneration</b>	28,938	2,666	723	(2,493)	(1,022)	<b>28,812</b>
<b>Corporate Support</b>	500	320	2,412			<b>3,232</b>
<b>Total</b>	<b>93,315</b>	<b>7,801</b>	<b>4,531</b>	<b>(9,407)</b>	<b>(3,098)</b>	<b>93,142</b>

## 2. In year grant reductions by central government

- 2.1 The funding allocated for the Transport Programme in 2010/11 was reduced as part of the recent Government cuts by £0.95m, officers have 'frozen' schemes (appendix B) to accommodate this reduction pending the recent overall review of the capital programme. In addition as a result of deferring the North Stonehouse project (under development), LTP resources of £0.08m have been released to potentially fund a nationally driven programme around 'smart ticketing' for public transport.
- 2.2 The ring fenced funding allocations for 2010/11 to Children's' Services have been reduced by £2.6m, these reductions have been applied in the capital programme (appendix C) £1.9m in 2010/11 and £0.7m in 2011/12 (the funding conditions allow carry forward to the end of the academic year). This will have implications in particular to schools ICT improvements, Surestart, Early Years and Childrens Centre programmes, and Children's Playschemes.

## 3. Current year expenditure and uncommitted schemes

- 3.1 The capital expenditure at the end of August was £19.5m which is equivalent to 21% of the latest 2010/11 forecast. Due to the forthcoming Comprehensive Spending Review announcement on the 20<sup>th</sup> October a hold as been placed on any further commitments against any unringfenced funding within the Capital Programme. Commitments will only be made against schemes where secured external funding will be lost if commitments are not made or where projects are ensuring legislative compliance and failure to commit will leave the council at risk of prosecution. A number of previously uncommitted schemes have been approved by the capital delivery board to proceed in this financial year including

- Leachate works at Chelson Meadow to meet Environment Agency regulations
- Hospital School at Estover (currently in temp accommodation)
- Accommodation Strategy
- Two Devonport Regeneration Community Partnership 'local solution' schemes, Garrison Close and Riverside Business Park
- Replacement of customer services telephony system

**4. Comprehensive Spending Review**

4.1 The capital programme will be kept under review in the light of the Comprehensive Spending Review due on October 20<sup>th</sup>. Any necessary changes to the programme to reflect funding reductions will be reported to Full Council.

**5. Changes to delegated authority**

5.1 The planned review of the constitution will include a review of the cabinet authority to approve limited additions to the capital programme. This will be presented to Council for consideration by January 2011.

**6. Recommendations & Reasons for recommended action**

6.1 It is recommended that Council approve the updated Capital Programme

This page is intentionally left blank

Programme Level	2010/11						
	ORIGINAL	2009/10	TOTAL NEW APPROVALS	TOTAL REPROFILING	TOTAL VIREMENTS	TOTAL OTHER VARIATIONS	LATEST FORECAST
	BUDGET £000	Reprofiling £000	£000	£000	£000	£000	£000
<b>Children and Young People</b>							
<b>Strategic Programmes</b>							
BSF	10,866	(33)			14		10,847
Primary Capital Programme	6,297	741		(565)	(19)	83	6,537
Special Education and Inclusion	716	(1)			8		723
Childrens Social Care		(24)		24			
Localities							
PFI	700						700
<b>School Development Works</b>							
Primary Development	1,239	39		(682)			596
Secondary Development		90				150	240
Special School Development							
<b>Condition Works</b>							
School Condition Works	971	1,257			(12)	(187)	2,029
<b>Surestart, Early Years and Childcare</b>							
Children's Centres	585	515			139	(155)	1,084
Early Years	1,566	368			(147)	(827)	960
<b>Focused Work</b>							
Extended Schools	405	295			(10)	(186)	504
14-19 Diplomas and International AVccalaureate	473	159		(13)	(70)		549
ICT in schools	849	118			56	(425)	598
School Meals	2,660	372		(390)		(120)	2,522
Section 106 projects	133	17			7		157
Access	100	49			(30)		119
Safeguarding	25	81				(1)	105
Sustainability, carbon reduction and spend to save	428	764			68	(524)	736
Tuition service							
Youth service	138					(69)	69
Adult and community Learning							
SEN and Inclusion	305	195	20		38	9	567
<b>Children's Social Care</b>	310	40					350
<b>Devolved Formula Capital</b>							
Primary	2,594	(93)			(114)		2,387
Secondary	1,275	(330)			(25)	176	1,096
Special	243	66			35		344
Nursery	26	76					102
Other	1,068	108			70		1,246
<b>Other Items</b>							
Play and Sport	460	154				(345)	269
Other Items	208				(8)		200
<b>TOTAL CHILDREN AND YOUNG PEOPLE</b>	<b>34,640</b>	<b>5,023</b>	<b>20</b>	<b>(1,626)</b>		<b>(2,421)</b>	<b>35,636</b>

Programme Level	2010/11						
	ORIGINAL	2009/10	TOTAL NEW	TOTAL	TOTAL	TOTAL	LATEST
	BUDGET £000	Reprofiling £000	APPROVALS £000	REPROFILING £000	VIREMENTS £000	OTHER VARIATIONS £000	FORECAST £000
<b>Community and Neighbourhood</b>							
<b>Leisure</b>							
Plymouth Leisure	600						600
Life Centre	28,262	(454)		(5,288)			22,520
Mount Edgumbe		13				(13)	
Libraries & Museums	17		993			358	1,368
<b>Environmental Services</b>							
- Parks (excluding Devonport Park)	223						223
- Vehicle purchases & related expenditure		53					53
<b>Adult Social Care</b>							
Learning Disability Development Fund (LLDF) 2007/2008		8					8
ASC Grant - Major Adaptations	135	40					175
Mental Health Grant		132	137				269
Transforming Adult Social Care			177				177
Colwill Lodge			69				69
<b>TOTAL COMMUNITY AND NEIGHBOURHOOD</b>	<b>29,237</b>	<b>(208)</b>	<b>1,376</b>	<b>(5,288)</b>		<b>345</b>	<b>25,462</b>
<b>Development and Regeneration</b>							
<b>Transport and Highways</b>							
<b>Local Transport Plan :</b>							
- Demand Management			33		557	(282)	308
- Public Transport		162	28	(36)	190	(34)	310
- Walking & Cycling		113	156		253	(104)	418
- Road Safety		30	82			(8)	104
- Regeneration & Urban Renewal					185	(65)	120
- Dft settlement not yet allocated	4,802		252		(4,724)	(229)	101
- A386 special project	6	301		64		(4)	367
- Safety Camera Partnership	78	37				(78)	37
- Capital Maintenance					2,318	(220)	2,098
<b>TRANSPORT - not incl. in L.T.P shown above</b>							
- Eastern Corridor (excluding East End element - shown below)	349				(349)		
- East End Community Transport Improvement scheme	12,659	227	75	(812)	1,650	(4)	13,795
- West End		186					186
- A38 Junction improvements	350	8	50				408
- Other (incl.Transport Asset Management Plan Works & CCTV)		30					30
<b>Economic Development</b>							
<b>Regeneration Projects:</b>							
- Barbican Landing Stage		7					7
- Granby Green							
- Cumberland Gardens	18	(21)				14	11
- North Stonehouse	80				(80)		
- Devonport Park	2,315	326	26	(500)		5	2,172
- Devonport Heritage Trail			21				21
- Other (incl. Alleygates, Devonport St. Lights)		7					7
- Commercial Developments (Royal William Yard - compensation)	227	35					262
<b>Planning</b>							
- Housing & Planning Delivery Grant -planning services expenditure		26					26
- Stepping Stones to Nature	80	(5)		17			92
<b>Retained Waste Projects</b>							
- Material Recycling Facility	852						852
- Chelson Meadow restoration (Capping & Leachate)	4,811	462		(1,035)			4,238
<b>Strategic Housing</b>							



Programme Level	2010/11						
	ORIGINAL	2009/10	TOTAL NEW	TOTAL	TOTAL	TOTAL	LATEST
	BUDGET £000	Reprofiling £000	APPROVALS £000	REPROFILING £000	VIREMENTS £000	OTHER VARIATIONS £000	FORECAST £000
- Energy Conservation		23			(23)		
- Disabled Facilities Grants	807	170			591	(10)	1,558
- Decent home Loans	332	239			(286)		285
- Empty Homes / Enabling		11			161		172
- Living Over the Shops (LOTS)		4			(4)		
- Empty Homes		68			(68)		
- Disabled Adaptations	588				(588)		
- Housing Capital Salaries GF (Neighbourhood Regen & Renewals)	434	36		(191)	35		314
- Private Sector Other Works (stock condition)		86					86
- Decency Standards							
- Efford Building Communities		1			(1)	(3)	(3)
<b>TOTAL DEVELOPMENT AND REGENERATION</b>	<b>28,938</b>	<b>2,666</b>	<b>723</b>	<b>(2,493)</b>		<b>(1,022)</b>	<b>28,812</b>
<b>Corporate Support</b>							
-							
<b>Information Systems</b>	<b>500</b>	<b>214</b>			<b>64</b>		<b>778</b>
<b>Corporate Real Estate (including Accommodation Strategy)</b>		<b>106</b>	<b>2,412</b>		<b>(64)</b>		<b>2,454</b>
-							
-							
<b>TOTAL CORPORATE SUPPORT</b>	<b>500</b>	<b>320</b>	<b>2,412</b>				<b>3,232</b>
<b>TOTAL PROGRAMME</b>	<b>93,315</b>	<b>7,801</b>	<b>4,531</b>	<b>(9,407)</b>		<b>(3,098)</b>	<b>93,142</b>

This page is intentionally left blank

**DEVELOPMENT DIRECTORATE - Capital Programme Reductions following grant revisions**

Description	£000	Status	Comments
<b>LTP SCP settlement cut 10/11</b>	150 70 175 65 100 27 8 45 8 223	All confirmed	<u>25% of Integrated Block settlement:</u> - Highways drainage improvements (scheme value reduced by 57%) - Street Lighting (scheme value reduced by 22%) - Stoke Air Quality Monitoring (scheme value reduced by 88%) - Efford Footway & Mutley Plain signing & lining project removed from essential neighbourhood works - City Centre congestion reduction budget cut, including cancelling the opening up of access to Regent Street from Charles Street - Devonport Station accessibility improvements (scheme value reduced by 46%) - Tavistock Rd North Bound bus lane (scheme value reduced by 10%) - Strategic Cycle Network - deliver on road solutions & proceed with design only for others (scheme value reduced by 24%) Plymgo (scheme value reduced by 9%) - Planned package of projects for transport innovation cancelled
<b>Specific Grant cut 10/11</b>	79		Road Safety grant 10/11
<b>Total Reduction</b>	<b>950</b>		

This page is intentionally left blank

**Services for Children and Young People (SCYP) - Capital Programme**  
**Reductions following grant revisions**

<b>Description</b>	<b>£000</b>	<b>Status</b>	<b>Comment</b>
Harnessing Technology	425	Confirmed - Notification received	This reduction has been applied to the Harnessing Technology block within the Capital Programme. However, this is likely to result in a reduction of funding issued to all schools prior to this announcement. Schools have been advised.
Youth Capital	69	Confirmed - Notification received	This reduction has been applied to the Youth Capital grant reducing the grants made to youth groups etc.
Early Years	827	Confirmed - Notification received	Reduction will affect capital contributions (not yet allocated) through Early Years grants to the private and voluntary sector for improvements
Children's Centres	175	Confirmed - Notification received	The reduction will affect uncommitted Children's Centre improvement works
Extended Schools	111	Confirmed - Notification received	The reduction will affect uncommitted expenditure on extended schools projects
Play Builder Programme	345	Based on return to DfE – final notification pending	Following communication with DfE, this represents the anticipated reduction in grant. All planned uncommitted play projects have been suspended until final notification received
Targeted Capital Grant Supporting 14-19 and SEN	658	Confirmed - Notification received	This relates to ringfenced targeted capital grant and will be applied to 14-19 and SEN uncommitted schemes in the 2011/12 programme.
<b>Total Reduction</b>	<b>2,610</b>		

This page is intentionally left blank

## CITY COUNCIL

11 OCTOBER 2010

## REPORT OF KEY DECISION TAKEN UNDER SPECIAL URGENCY PROVISIONS

Minutes 36 and 38 of the Cabinet meeting held on 10 August 2010.

## 36. ACCOMMODATION STRATEGY BUSINESS CASE

The Director for Corporate Support submitted a written report.

This was an urgent key decision and approval had been given by the Chair of the Overview and Scrutiny Management Board, under Paragraph 16 of the Access to Information Procedure Rules (Special Urgency), that the decision could not reasonably be deferred. To wait until September 2010 for Cabinet approval would have delayed implementation of the strategy and reduced the revenue savings achieved in 2011/12 by approximately £125,000, further increasing budgetary pressures on the Council.

The Chair also drew Members' attention to the report referred to in minute 38 below.

Agreed that –

- (1) this stage of the Accommodation Strategy is approved, i.e. vacating six satellite offices and focusing on three core office accommodation bases of Civic Centre, Windsor House and Midland House;
- (2) the capital investment and one-off revenue costs required to enable implementation of this stage of the strategy, is approved;
- (3) capital funding required is, where feasible, drawn from the council's existing investment portfolio, hence minimising further borrowing requirements;
- (4) revenue savings generated in 2011/12 are used to fund the revenue costs of exiting existing lease agreements early. Any cashflow issues in terms of timing, or net revenue shortfall in 2011/12, to be met from the council's accommodation reserve;
- (5) a corporate provision is created into which each 'invest to save' scheme is required to make future financial contributions;
- (6) from 2012/13 onwards, 10% of the revenue benefit from this invest to save scheme, (i.e. £152k per annum), is contributed to

the council's corporate invest to save provision;

- (7) that the report is referred to the Overview and Scrutiny Management Board for consideration and inclusion in their work programme as appropriate.

37. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

38. **ACCOMMODATION STRATEGY BUSINESS CASE (E3)**

The Director for Corporate Support submitted a written report.

(See minute 36 above)

*The authority under special urgency provisions is attached.*



**ACCOMMODATION STRATEGY BUSINESS CASE**

**Nature of the decision:**

Approval of the business case to reduce the council's future accommodation costs.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Bowyer)

**Timing of the decision?** 10 August 2010

**Who has been consulted and how?**

Persons consulted with:

Corporate Management Team and Overview and Scrutiny Management Board

Process used:

Meetings

**Information to be considered by the decision makers:**

Cabinet report including summary of business case

**Documents to be considered when the decision is taken**

Accommodation Strategy and cabinet report

Contact details available from Plymouth City Council Tel: 01752 668000

E mail: [chris.trevitt@plymouth.gov.uk](mailto:chris.trevitt@plymouth.gov.uk) Tel 01752 305441

**The Cabinet cannot consider key decisions if they have not been included within the Forward Plan unless they fall within the two exceptions set out in paragraphs 15 and 16 of the Access to Information Procedure Rules.**

**PARAGRAPH 16 – SPECIAL URGENCY**

The next forward plan is published on 12 August for decisions to be taken in the period September to December 2010. The wait until September 2010 for cabinet approval would delay implementation of the strategy and reduce the revenue savings achieved in 2011/12 by approximately £125,000 further increasing budgetary pressures on the council.

**For the above reasons, I agree that the taking of the decision cannot be reasonably deferred.**

**Chair of the Overview and Scrutiny Management Board (or Vice Chair / Member of the Management Board)**

Signed:



(Councillor James)

Dated: 28 July 2010

This page is intentionally left blank



---

## THE FOUR MONTH FORWARD PLAN

---

1 October 2010 to 31 January 2011

**Date of Publication: 16 September 2010**

Contact Officer: Nicola Kirby  
Senior Democratic Support Officer  
(Cabinet)

Email: [nicola.kirby@plymouth.gov.uk](mailto:nicola.kirby@plymouth.gov.uk)

Telephone: 01752 304867

Fax No: 01752 304819

**The Forward Plan is published monthly**

**PLYMOUTH CITY COUNCIL  
FORWARD PLAN OF KEY DECISIONS**

**What is the Forward Plan?**

The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 require the Leader to prepare a Forward Plan to cover a period of four months. The Forward Plan contains **key decisions** that the Leader believes are to be taken within this period. It describes the nature of the decision, who is the decision maker, the period in which the decision will be taken, those whom the decision taker proposes to consult, the steps any individual may take who wishes to make representations to the decision maker and a list of background papers considered by the decision taker in respect of the key decision.

**What is a Key Decision?**

A **key decision** is –

- (a) Any decision in relation to an Executive function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

- (b) Any decision that is likely to have a significant impact on two or more wards within the Council.

The threshold for significant expenditure / savings is £2 million for the award of contracts and £500,000 for all other matters.

The Cabinet cannot consider key decisions if they have not been included within the Forward Plan unless they fall within the two exceptions set out at paragraph 15 & 16 of the Regulations, namely:

**REGULATION 15. GENERAL EXCEPTION**

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Regulation 16 (special urgency), the decision may still be taken if:

- (a) the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan and until the start of the first month to which the next forward plan relates;
- (b) the monitoring officer has informed the Chair of a relevant Scrutiny Panel, or if there is no such person, each member of that panel in writing, by notice, of the matter to which the decision is to be made;
- (c) the Monitoring Officer has made copies of that notice available to the public at the offices of the Council; and
- (d) at least 5 working days have elapsed since the Monitoring Officer complied with (a) and (b).

Where such a decision is taken by a committee, it must be taken in public.

**REGULATION 16. SPECIAL URGENCY**

If by virtue of the date by which a decision must be taken Regulation 15 (general exception) cannot be followed, then the decision can only be taken if the decision taker (if an individual) or the Chair of the body making the decision, obtains the agreement of the Chair of the Overview and Scrutiny Management Board that the taking of the decision cannot be reasonably deferred. If there is no Chair of the Overview and Scrutiny Management Board, in his/her absence the Vice Chair will suffice, or in both their absences, any other Member of the Board.

The Forward Plan does not need to refer to exempt information and confidential information cannot be included.

**What is the Budget and Policy Framework?**

This is a reference to the Council's policy framework and is made up of a series of Statutory Plans and Strategies listed as below:

Corporate Plan	All Our Futures
Children and Young People's Plan	Capital Strategy and Asset Management Plan
Licensing Authority Policy Statement – Gambling Act 2005	Housing Strategy
Local Development Framework (Documents)	Investment in Children (comprising Strategy for Change and Building Schools for the Future)
Local Transport Plan	Plymouth Economic Strategy
Sustainable Community Strategy	Waste Management Strategy
Youth Justice Plan	

**What does the Forward Plan tell me?**

The Plan gives information about:

- what key decisions are coming forward in the next four months
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents can you ask for, and when
- who you can contact for further information

### Who takes Key Decisions?

Under the Council's Constitution most key decisions are taken at public meetings of either the City Council or the Cabinet and these bodies are presently scheduled to meet on the following dates:

	October 2010	November 2010	December 2010	January 2011
City Council Council House (2 pm)	11 October	-	6 December	31 January
Cabinet Council House (2.pm)	19 October	16 November	14 December	18 January

### Who can I contact?

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item. In addition, the last page of the Forward Plan gives a complete list of all Members of the City Council, the Leader/Executive Members and the Chief Executive/ Executive Directors.

### How do I make contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact, please ring the City Council and staff will be able to assist you: Telephone 01752 668000.

### How do I get copies of agenda papers?

The agenda papers for City Council and Cabinet meetings are usually available five working days before the meeting and can be accessed on the Council's website: [www.plymouth.gov.uk/modgov](http://www.plymouth.gov.uk/modgov).

On occasions, the papers you request may contain exempt or confidential information. If this is the case, it will be explained why it will not be possible to make copies available.

### How can I get copies of the Plan?

Copies of the Plan are available for inspection at reasonable hours, free of charge, at the Plymouth City Council offices. The Plan is updated monthly on:

<b>2010</b>
14 October
11 November
9 December
<b>2011</b>
13 January
10 February
17 March
14 April

Copies are also available on the City Council's website:

[www.plymouth.gov.uk/modgov](http://www.plymouth.gov.uk/modgov).

### General

If you have any questions or comments about the Plan, we would positively welcome them and would ask that you send them direct to the contact officer named at the start of the Plan. Please also let us know if you have any difficulty in accessing a copy of the Plan or any of the documents referred to therein.

COUNCILLOR MRS V PENGELLY  
LEADER



## THE FOUR MONTH FORWARD PLAN

**1 October 2010 to 31 January 2011**

ITEM	Page No
SHORELINE MANAGEMENT REVIEW PLAN - DURLSTON HEAD TO RAME HEAD	9
*NORTH PROSPECT REGENERATION - COMPULSORY PURCHASE ORDERS	10
MODERNISATION OF SHORT BREAK SERVICES FOR PEOPLE WITH A LEARNING DISABILITY	11
RESIDENTIAL CARE: UPDATE ON MODERNISATION OF OLDER PEOPLE'S SERVICES (2005 - 2015)	12
FAIRER CONTRIBUTIONS POLICY, CHARGING WITHIN A PERSONALISED SYSTEM	13
*CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (BLOCK CONTRACT FOR CORE SUPPORT IN ACCOMMODATION BASED SERVICES)	14



*CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (GENERIC SUPPORT)	15
*CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (FORENSIC SUPPORT NEEDS AND SEVERE CHALLENGING BEHAVIOUR)	16
*CONTRACT AWARD FOR CHILDREN'S CENTRES	17
*BUDGET ITEM: CAPITAL REPORTING	18
BUDGET ITEM: MEDIUM TERM FINANCIAL STRATEGY	19
*POLICY FRAMEWORK ITEM: PLYMOUTH CITY HOUSING STRATEGY 2011 - 2016	20
POLICY FRAMEWORK ITEM: CITY PRIORITIES	21
POLICY FRAMEWORK ITEM: LOCAL DEVELOPMENT FRAMEWORK: SUSTAINABLE NEIGHBOURHOODS DEVELOPMENT PLAN DOCUMENT - ISSUES AND PREFERRED OPTIONS	22
POLICY FRAMEWORK ITEM: LOCAL DEVELOPMENT FRAMEWORK: PLYMOUTH URBAN FRINGES DEVELOPMENT PLAN DOCUMENT - ISSUES & PREFERRED OPTIONS CONSULTATION	23
POLICY FRAMEWORK ITEM: LOCAL DEVELOPMENT FRAMEWORK: CONSULTATION ON DRAFT SHOPPING CENTRES SUPPLEMENTARY PLANNING DOCUMENT	24
POLICY FRAMEWORK ITEM: LOCAL DEVELOPMENT FRAMEWORK: SUBMISSION OF DERRIFORD AND SEATON AREA ACTION PLAN	25

<p>POLICY FRAMEWORK ITEM: STATEMENT OF LICENSING POLICY - 3 YEAR REVIEW OF THE LICENSING POLICY - LICENSING ACT 2003</p>	<p>26</p>
<p>POLICY FRAMEWORK ITEM: PLYMOUTH YOUTH OFFENDING SERVICE YOUTH JUSTICE PERFORMANCE IMPROVEMENT FRAMEWORK: CAPABILITY AND CAPACITY PLAN 2010</p>	<p>27</p>
<p>*POLICY FRAMEWORK ITEM: PLYMOUTH'S THIRD LOCAL TRANSPORT PLAN</p>	<p>28</p>

\* These items appear in the Forward Plan for the first time.

**SHORELINE MANAGEMENT REVIEW PLAN - DURLSTON HEAD TO RAME HEAD**  
**DATE FIRST INCLUDED IN THE FP: 11 FEBRUARY 2010**

**Nature of the decision:**

Adoption of the "Shoreline Management Plan Review (SMP2) – Durlston Head to Rame Head".

**Who will make the decision?** Cabinet (on the recommendation of Councillor Fry)

**Timing of the decision?** 19 October 2010

**Who will be consulted and how?**

Persons to be consulted with:

City Council directors, City Centre Company, City Development Company, Visit Plymouth, Chamber of Commerce and Wealthy Theme Group.

Process to be used:

The stakeholders have been consulted during the preparation of the SMP2 by a variety of methods including three rounds of key stakeholder meetings held at number of locations along the length of coast covered. The round of meetings occurred during March, July and November 2009. Full details of consultees and the consultation process followed will be set out in Appendix B of SMP2 to be published in March 2010, when it can be viewed at [www.sdadcag.org](http://www.sdadcag.org).

**Information to be considered by the decision makers:**

The decision makers will be presented with a written report including -

- (i) extracts of the "Shoreline Management Plan Review (SMP2) - Durlston Head to Rame Head" that contain the recommended policies for the coastline within Plymouth City Council's boundary;
  - (ii) Appendix B" of SMP2 - detailing consultees and consultation process undertaken.
- In addition a hard copy of the SMP2 will be made available at the Cabinet meeting.

**Documents to be considered when the decision is taken**

as above for decision makers.

**Representations:** In writing by 4 October 2010 to -

- (1) Director for Development and Regeneration
- (2) Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Tom White, Highways Transformational Change Project Manager

E mail: [tom.white@plymouth.gov.uk](mailto:tom.white@plymouth.gov.uk) Tel: (01752) 304256

**NORTH PROSPECT REGENERATION - COMPULSORY PURCHASE ORDERS  
DATE FIRST INCLUDED IN THE FP: 16 SEPTEMBER 2010**

**Nature of the decision:**

Cabinet will be asked to make a resolution to enable the use of compulsory purchase orders, should they be necessary, to ensure progress on the first phase of North Prospect Regeneration.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Fry)

**Timing of the decision?** 16 November 2010

**Who will be consulted and how?**

Persons to be consulted with:

Residents and home owners in the affected area.

Process to be used:

All residents affected will have individual discussions with staff of Plymouth Community Homes who are involved in the project.

**Information to be considered by the decision makers:**

An outline of the powers required and justification for their use, together with a plan identifying properties that potentially could fall within this framework as part of the first phase of the whole regeneration of North Prospect.

**Documents to be considered when the decision is taken**

Report and plan of the area as an appendix.

**Representations:** In writing by 1 November 2010 to -

- (1) Assistant Director for Strategic Housing
- (2) Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Nick Carter, Housing Strategy and Development Manager

E mail: [nick.carter@plymouth.gov.uk](mailto:nick.carter@plymouth.gov.uk) Tel: (01752) 307583

**MODERNISATION OF SHORT BREAK SERVICES FOR PEOPLE WITH A  
LEARNING DISABILITY  
DATE FIRST INCLUDED IN THE FP: 11 MARCH 2010**

**Nature of the decision:**

To provide information on the outcomes of the consultation exercise in relation to the re-provision of short breaks and to confirm agreement to the direction of travel.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Monahan)

**Timing of the decision?** 16 November 2010

**Who will be consulted and how?**

Persons to be consulted with:

Consultation will take place with partner organisations, staff, & respite services, users/carers. The Overview and Scrutiny Management Board on 27 October 2010, will receive the report of the Overview and Scrutiny Task and Finish Group. Further discussions with staff, users/carers will take place following Cabinet on 16 November 2010 to follow up any decisions taken.

Process to be used:

Meetings (group meetings and one-to-ones), questionnaires, information on the council's website.

**Information to be considered by the decision makers:**

Outcome from the consultation process.

**Documents to be considered when the decision is taken**

Business case and report.

**Representations:** In writing by 1 November 2010 to -

- (1) Paul Francombe, Learning Disability Partnership Manager
- (2) Councillor Monahan (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Paul Francombe, Learning Disabilities Partnership Manager

E mail: paul.francombe@plymouth.gov.uk Tel: (01752) 434031

**RESIDENTIAL CARE: UPDATE ON MODERNISATION OF OLDER PEOPLE'S SERVICES (2005 - 2015)**  
**DATE FIRST INCLUDED IN FP: 11 MARCH 2010**

**Nature of the decision:**

To provide information on the outcomes of the consultation exercise in relation to the re-provision of Older People's Services and to confirm agreement to the direction of travel.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Monahan)

**Timing of the decision?** 16 November 2010

**Who will be consulted and how?**

Persons to be consulted with:

Consultation taken place with partner organisations, staff, & service users/carers. The Overview and Scrutiny Management Board on 27 October 2010, will receive the report of the Overview and Scrutiny Task and Finish Group. Further discussions with staff, users/carers will take place following Cabinet on 16 November 2010 to follow up any decisions taken.

Process to be used:

Meetings (group meetings and one-to-ones), questionnaires, information on the council's website.

**Information to be considered by the decision makers:**

Written report.

**Documents to be considered when the decision is taken**

Written report.

**Representations:** In writing by 1 November 2010 to -

- (1) Pam Marsden, Assistant Director for Adult Health and Social Care
- (2) Councillor Monahan (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Pam Marsden, Assistant Director for Adult Health and Social Care

E mail: [pamela.marsden@plymouth.gov.uk](mailto:pamela.marsden@plymouth.gov.uk) Tel: (01752) 307344

**FAIRER CONTRIBUTIONS POLICY, CHARGING WITHIN A PERSONALISED SYSTEM**  
**DATE FIRST INCLUDED IN THE FP: 10 JUNE 2010**

**Nature of the decision:**

To provide information on the outcomes of the consultation exercise in relation to the new guidance on charging for non residential adult social care services and to confirm agreement to the recommendations outlined in the report.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Monahan)

**Timing of the decision?** 16 November 2010

**Who will be consulted and how?**

Persons to be consulted with:

Consultation will take place with partner organisations, staff, & service users/carers. The Overview and Scrutiny Management Board on 27 October 2010, will receive the report of the Overview and Scrutiny Task and Finish Group.

Process to be used:

Meetings (group meetings and one-to-ones), questionnaires, information on the council's website.

**Information to be considered by the decision makers:**

Written report.

**Documents to be considered when the decision is taken**

New guidance;  
Written report.

**Representations:** In writing by 1 November 2010 to -  
(1) Assistant Director for Adult Health and Social Care  
(2) Councillor Monahan (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Pam Marsden, Assistant Director for Adult Health and Social Care

E mail: [pamela.marsden@plymouth.gov.uk](mailto:pamela.marsden@plymouth.gov.uk) Tel: (01752) 307344

**CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (BLOCK CONTRACT FOR CORE SUPPORT IN ACCOMMODATION BASED SERVICES)  
DATE FIRST INCLUDED IN THE PLAN: 16 SEPTEMBER 2010**

**Nature of the decision:**

The Cabinet will be requested to give approval to award one block contract to deliver a minimum 'core' element of support, enablement and care to five specific accommodation based schemes for a period of three years with the option to extend for a further year.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Monahan)

**Timing of the decision?** 16 November 2010

**Who will be consulted and how?**

Persons to be consulted with:

Strategic Procurement Manager  
Head of Legal Services  
Head of Finance

Process to be used:

Sign off of contract award report including evaluation criteria.

**Information to be considered by the decision makers:**

Contract award report.

**Documents to be considered when the decision is taken**

Contract award report.

**Representations:** In writing by 1 November 2010 to -

- (1) Director for Community Services
- (2) Councillor Monahan (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Claire Hodgkins, Supporting People Lead Officer  
E mail: [claire.hodgkins@plymouth.gov.uk](mailto:claire.hodgkins@plymouth.gov.uk) Tel: (01752) 307576



**CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (GENERIC SUPPORT)  
DATE FIRST INCLUDED IN THE FP: 16 SEPTEMBER 2010**

**Nature of the decision:**

The Cabinet will be requested to give approval to award a number of contracts operating within a framework for the provision of generic support, enablement and care for a period of three years with the option to extend for a further year.

The contracts allow for client choice in accordance with the personalisation agenda.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Monahan)

**Timing of the decision?** 16 November 2010

**Who will be consulted and how?**

Persons to be consulted with:

Strategic Procurement Manager  
Head of Legal Services  
Head of Finance

Process to be used:

Sign off of contract award report including evaluation criteria.

**Information to be considered by the decision makers:**

Contract award report.

**Documents to be considered when the decision is taken**

Contract award report.

**Representations:** In writing by 1 November 2010 to -

- (1) Director for Community Services
- (2) Councillor Monahan (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Claire Hodgkins, Supporting People Lead Officer  
E mail: [claire.hodgkins@plymouth.gov.uk](mailto:claire.hodgkins@plymouth.gov.uk) Tel: (01752) 307576

**CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (FORENSIC SUPPORT NEEDS AND SEVERE CHALLENGING BEHAVIOUR)  
DATE FIRST INCLUDED IN THE PLAN: 16 SEPTEMBER 2010**

**Nature of the decision:**

The Cabinet will be requested to give approval to award a number of contracts operating within a framework for the provision of support, enablement and care services for service users with forensic support needs and severe challenging behavior for a period of three years with the option to extend for a further year.

The contracts allow for client choice in accordance with the personalisation agenda.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Monahan)

**Timing of the decision?** 16 November 2010

**Who will be consulted and how?**

Persons to be consulted with:

Strategic Procurement Manager  
Head of Legal Services  
Head of Finance

Process to be used:

Sign off of contract award report including evaluation criteria.

**Information to be considered by the decision makers:**

Contract award report.

**Documents to be considered when the decision is taken**

Contract award report.

**Representations:** In writing by 1 November 2010 to -

- (1) Director for Community Services
- (2) Councillor Monahan (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Claire Hodgkins, Supporting People Lead Officer  
E mail: [claire.hodgkins@plymouth.gov.uk](mailto:claire.hodgkins@plymouth.gov.uk) Tel: (01752) 307576

**CONTRACT AWARD FOR CHILDREN'S CENTRES  
DATE FIRST INCLUDED IN FP: 16 SEPTEMBER 2010**

**Nature of the decision:**

To agree the award of contracts to providers, selected through a competitive tender, to deliver Children's Centres in the following neighbourhood reach areas:

- Morice Town, Ford and Keyham
- City Centre and Stonehouse
- Stoke and Devonport
- Ham and North Prospect
- Ernesettle and Honicknowle
- East End, Mutley, Greenbank and Mount Gould
- Peverell, Hartley, Mannamead and Higher Compton
- Beacon Park, Pennycross and Manadon

**Who will make the decision?** Cabinet (on the recommendation of Councillor Mrs Watkins)

**Timing of the decision?** 18 January 2011

**Who will be consulted and how?**

Persons to be consulted with:

Strategic Procurement Manager  
Head of Legal Services  
Head of Finance

Process to be used:

Signature to Tender Award Report.

**Information to be considered by the decision makers:**

Tender award report.

**Documents to be considered when the decision is taken**

As above for decision makers.

**Representations:** In writing by 24 December 2010 to -

- (1) Assistant Director for Lifelong Learning
- (2) Councillor Mrs Watkins (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Fiona Fleming, Commissioning Manager for Children's Services

E mail: [fiona.fleming@plymouth.gov.uk](mailto:fiona.fleming@plymouth.gov.uk) Tel: (01752) 307328

**BUDGET ITEM:  
CAPITAL REPORTING  
DATE FIRST INCLUDED IN THE FP: 16 SEPTEMBER 2010**

**Nature of the decision:**

Receive an update on the capital programme and recommendations to delegate limited additions to the programme to Cabinet.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** City Council (Cabinet Member: Councillor Bowyer)

**Timing of the decision?** 11 October 2010

**Who will be consulted and how?**

Persons to be consulted with:

The contents of the programme have been subject to previous consultation.

Process to be used:

See above.

**Information to be considered by the decision makers:**

A review report.

**Documents to be considered when the decision is taken**

See above for decision makers.

**Representations:** Not applicable in this instance.

(Lead Officer: Director for Corporate Support)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Chris Trevitt, Head of Capital and Assets

E mail: [chris.trevitt@plymouth.gov.uk](mailto:chris.trevitt@plymouth.gov.uk) Tel: (01752) 305441

**BUDGET ITEM:  
MEDIUM TERM FINANCIAL STRATEGY  
DATE FIRST INCLUDED IN THE FP: 13 MAY 2010**

**Nature of the decision:**

The City Council will be requested to adopt the Medium Term Financial Strategy for both revenue and capital and note the future year forecasts on resources available and spending commitments. The City Council will also be requested to adopt the Council's 'summary financial objectives' and targets within this document.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** City Council (Cabinet Member: Councillor Bowyer)

**Timing of the decision?** 6 December 2010

**Who will be consulted and how?**

Persons to be consulted with:

Corporate Management Team, directors, assistant directors, key partners and the Overview and Scrutiny Management Board.

Process to be used:

Presentations to management team meetings. Publish document on website. Present, and challenge through the scrutiny process.

**Information to be considered by the decision makers:**

Sustainable Community Strategy;  
Plymouth City Council Corporate Plan;  
Quarterly performance and finance reports presented to Cabinet and scrutiny throughout 2010/11;  
Cabinet recommendation from the meeting on 16 November 2010.

**Documents to be considered when the decision is taken**

Council budget report and associated papers – March 2010;  
Quarterly monitoring reports 2010/11.

**Representations:** In writing by 1 November 2010 to -

- (1) Director for Corporate Support
- (2) Councillor Bowyer (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Malcolm Coe, Assistant Director for Finance, Assets and Efficiencies

E mail: malcolm.coe@plymouth.gov.uk Tel: (01752) 304150

**POLICY FRAMEWORK ITEM:  
PLYMOUTH CITY HOUSING STRATEGY 2011 - 2016  
DATE FIRST INCLUDED IN FP: 16 SEPTEMBER 2010**

**Nature of the decision:**

To agree a consultation document of issues, challenges and options as a key stage in developing a new housing strategy, as our existing one ends in 2011.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** Cabinet (on the recommendation of Councillor Fry)

**Timing of the decision?** 14 December 2010

**Who will be consulted and how?**

Persons to be consulted with:

A wide range of public, private and voluntary sector agencies, together with government agencies and customers across Plymouth and its surrounding areas.

Process to be used:

The draft issues and options paper would form the start of a wide ranging consultation which would eventually shape the mutually agreed priorities and plans in the final strategy, and its related delivery plans. The paper would be initially developed through workshops at a multi agency conference in early November with partners contributing to its drafting in thematic task and finish groups.

**Information to be considered by the decision makers:**

The paper will set out the context, issues, challenges and options for the city in tackling health inequalities, maintaining growth and prosperity, widening housing options and choice for local residents and helping to strengthen community cohesion, in a climate of reducing resources.

**Documents to be considered when the decision is taken**

A report and a document to be considered for wider consultation.

**Representations:** In writing by 29 November 2010 to -

- (1) Assistant Director for Strategic Housing
- (2) Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Nick Carter, Housing Strategy and Development Manager

E mail: [nick.carter@plymouth.gov.uk](mailto:nick.carter@plymouth.gov.uk) Tel: (01752) 307583

**POLICY FRAMEWORK ITEM:  
CITY PRIORITIES  
DATE FIRST INCLUDED IN THE FP: 15 JULY 2010**

**Nature of the decision:**

To approve the key priorities for the city which will be the basis for corporate planning and budgeting, informed by the Plymouth Report (formerly titled the State of Plymouth Report).

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** City Council (Cabinet Member: The Leader)

**Timing of the decision?** 11 October 2010

**Who will be consulted and how?**

Persons to be consulted with:

Overview and Scrutiny Management Board, the Cultural Board, Plymouth Third Sector Consortium, Plymouth Chamber of Commerce, Children and Young People's Trust, Health and Adult Social Integration Board, Economic Development Board, Local Strategic Partnership: Safe and Strong Theme Group, Healthy Theme Group, Wealthy Theme Group, NHS Board and police authority.

Process to be used:

Meetings and discussions.

**Information to be considered by the decision makers:**

Written report on draft city priorities;  
The Plymouth Report;  
Cabinet recommendation from the meeting on 14 September 2010.

**Documents to be considered when the decision is taken**

As above for decision makers

**Representations:** In writing by 27 August 2010 to -

- (1) Assistant Chief Executive
- (2) Councillor Mrs Pengelly (Leader)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Giles Perritt, Head of Policy, Performance and Partnerships

E mail: giles.perritt@plymouth.gov.uk Tel: (01752) 304446

**POLICY FRAMEWORK ITEM:  
LOCAL DEVELOPMENT FRAMEWORK: SUSTAINABLE NEIGHBOURHOODS  
DEVELOPMENT PLAN DOCUMENT - ISSUES AND PREFERRED OPTIONS  
DATE FIRST INCLUDED IN THE FP: 12 AUGUST 2010**

**Nature of the decision:**

To seek approval for the issues and preferred options consultation for the Sustainable Neighbourhoods Development Plan Document.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** Cabinet (on the recommendation of Councillor Fry)

**Timing of the decision?** Between 16 November 2010 and 18 January 2011

**Who will be consulted and how?**

Persons to be consulted with:

Government Office South West;  
Corporate Strategy Forum;

(An advance consultation process was undertaken in April and May 2009 in relation to potential Gypsy & Traveller sites which may form part of this DPD. A full process of public consultation will be undertaken once the report is approved).

Process to be used:

Meetings and discussions.

**Information to be considered by the decision makers:**

1. Local Development Scheme (Plymouth and South Hams);
2. Local Development Framework Core Strategy (Plymouth and South Hams);
3. Consultation responses on Issues & Options report (South Hams);
4. Local Development Framework evidence base reports (Plymouth and South Hams);
5. Regional Spatial Strategy.

**Documents to be considered when the decision is taken**

as above for decision makers.

**Representations:** In writing by 1 November 2010 to -

- (1) Assistant Director for Planning Services
- (2) Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning  
E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353



**POLICY FRAMEWORK ITEM:  
LOCAL DEVELOPMENT FRAMEWORK: PLYMOUTH URBAN FRINGES  
DEVELOPMENT PLAN DOCUMENT - ISSUES & PREFERRED OPTIONS  
CONSULTATION  
DATE FIRST INCLUDED IN THE FP: 12 AUGUST 2010**

**Nature of the decision:**

To seek approval for the issues and preferred options consultation for the Plymouth Urban Fringes Development Plan Document.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** Cabinet (on the recommendation of Councillor Fry)

**Timing of the decision?** Between 16 November 2010 and 18 January 2011

**Who will be consulted and how?**

Persons to be consulted with:

Urban Fringe Development Plan Document Joint Member Panel;  
Government Office South West;  
Corporate Strategy Forum;  
City Councillors.  
(A full process of public consultation will be undertaken once the report is approved).

Process to be used:

Meetings and discussions.

**Information to be considered by the decision makers:**

1. Local Development Scheme (Plymouth and South Hams);
2. Local Development Framework Core Strategy (Plymouth and South Hams);
3. Consultation responses on Issues & Options report (South Hams);
4. Local Development Framework evidence base reports (Plymouth and South Hams);
5. Regional Spatial Strategy.

**Documents to be considered when the decision is taken**

as above for decision makers

**Representations:** In writing by 1 November 2010 to -

- (1) Assistant Director for Planning Services
- (2) Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning

E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353

**POLICY FRAMEWORK ITEM:  
LOCAL DEVELOPMENT FRAMEWORK: CONSULTATION ON DRAFT  
SHOPPING CENTRES SUPPLEMENTARY PLANNING DOCUMENT  
DATE FIRST INCLUDED IN THE FP: 12 AUGUST 2010**

**Nature of the decision:**

To seek approval for the publication of a Shopping Centres Supplementary Planning Document for consultation purposes.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** Cabinet (on the recommendation of Councillor Fry)

**Timing of the decision?** Between 16 November 2010 and 18 January 2011

**Who will be consulted and how?**

Persons to be consulted with:

Plymouth City Council departments.

(A full public consultation process will be undertaken once report approved).

Process to be used:

Meetings, events, Local Development Framework newsletter and Limehouse consultation portal.

**Information to be considered by the decision makers:**

1. Local Development Scheme;
2. Local Development Framework Core Strategy;
3. Local Development Framework evidence base reports;
4. Development Guidelines Supplementary Planning Document and Design Supplementary Planning Document.

**Documents to be considered when the decision is taken**

as above for decision makers.

**Representations:** In writing by 1 November 2010 to -

(1) Assistant Director for Planning Services

(2) Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning

E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353

**POLICY FRAMEWORK ITEM:  
LOCAL DEVELOPMENT FRAMEWORK: SUBMISSION OF DERRIFORD AND  
SEATON AREA ACTION PLAN  
DATE FIRST INCLUDED IN THE FP: 10 SEPTEMBER 2009**

**Nature of the decision:**

To seek approval for the submission of the Derriford and Seaton Area Action Plan to the Secretary of State, including publication of the pre-submission version of the Area Action Plan for the purposes of consultation.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** City Council (Cabinet Member: Councillor Fry)

**Timing of the decision?** Between 6 December 2010 and 31 January 2011

**Who will be consulted and how?**

Persons to be consulted with:

Key stakeholders, local communities and members consulted as part of Issues & Preferred Options process, which was approved by the Cabinet on 20 January 2009.

Process to be used:

Issues and Preferred Options consultation process involved exhibitions, meetings, briefings, use of newsletter and other publicity material.

**Information to be considered by the decision makers:**

1. Local Development Scheme;
2. Local Development Framework Core Strategy;
3. Consultation responses on Area Action Plan Issues and Preferred Options report;
4. Local Development Framework evidence base reports.

**Documents to be considered when the decision is taken**

as above for decision makers.

**Representations:** In writing by 1 November 2010 to -

- (1) Assistant Director for Planning Services
- (2) Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning  
E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353

**POLICY FRAMEWORK ITEM:  
STATEMENT OF LICENSING POLICY - 3 YEAR REVIEW OF THE LICENSING  
POLICY - LICENSING ACT 2003  
DATE FIRST INCLUDED IN THE FP: 12 AUGUST 2010**

**Nature of the decision:**

Review of the Council's Licensing Policy, including the Cumulative Impact Policy, as required by the Licensing Act 2003.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** City Council (Cabinet Member: Councillor Michael Leaves)

**Timing of the decision?** 6 December 2010

**Who will be consulted and how?**

Persons to be consulted with:

Environmental Health, Health and Safety Executive, Planning Department, Child Protection Team, Devon and Cornwall Police, Trading Standards, Devon and Somerset Fire & Rescue Service, Maritime and Coastguard Agency, Primary Care Trust, Community Safety Partnership Team, Devon Licensing Forum;  
All Personal Licence holders and businesses ;  
Ward Councillors;  
Trade Bodies;  
Public.

Process to be used:

Public Protection Service has undertaken a formal written public consultation.

**Information to be considered by the decision makers:**

Report from the Public Protection Service;  
Feedback from the public consultation;  
Cabinet report and recommendation from meeting on 16 November 2010.

**Documents to be considered when the decision is taken**

Cabinet recommendation.

**Representations:** In writing by 1 November 2010 to -

- (1) Director for Community Services
- (2) Councillor Michael Leaves (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Andy Netherton, Principal Environment Health Officer

E mail: andy.netherton@plymouth.gov.uk Tel: (01752) 304742

**POLICY FRAMEWORK ITEM:  
PLYMOUTH YOUTH OFFENDING SERVICE YOUTH JUSTICE PERFORMANCE  
IMPROVEMENT FRAMEWORK: CAPABILITY AND CAPACITY PLAN 2010  
DATE FIRST INCLUDED IN THE FP: 10 JUNE 2010**

**Nature of the decision:**

To approve the plan for publication.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** City Council (Cabinet Member: Councillor Mrs Watkins)

**Timing of the decision?** 31 January 2011

**Who will be consulted and how?**

Persons to be consulted with:

Youth Offending Service Management Board, Children and Young People's Trust, Plymouth Children's Safeguarding Board, Crime & Disorder Reduction Partnership, Young People, Families and other stakeholders including Children & Young People Overview & Scrutiny Panel.

Process to be used:

Meetings of; Youth Offending Service Management Board, Children and Young People's Trust Board, Plymouth Children's Safeguarding Board, Crime & Disorder Reduction Partnership, the Children & Young People Overview & Scrutiny Panel. Children & Young People and Stakeholders events;  
Briefings;  
Reports;  
Presentations.

**Information to be considered by the decision makers:**

Recommendation of Cabinet and the draft plan from meeting on 18 January 2011. The plan was approved by the Youth Offending Service Management Board on 13 May 2010.

**Documents to be considered when the decision is taken**

Report to Cabinet;  
Children and Young People's Trust Plan.

**Representations:** In writing by 3 January 2011 to -  
(1) Director of Services for Children and Young People  
(2) Councillor Mrs Watkins (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

**Further information – Availability of Documents:**

For further information contact: Benji Shoker, Youth Offending Service Manager  
E mail: [benji.shoker@plymouth.gov.uk](mailto:benji.shoker@plymouth.gov.uk) Tel: (01752) 306999

**POLICY FRAMEWORK ITEM:  
PLYMOUTH'S THIRD LOCAL TRANSPORT PLAN DATE FIRST INCLUDED IN  
THE FP: 16 SEPTEMBER 2010**

**Nature of the decision:**

To approve the draft of Plymouth's Third Local Transport Plan.

*(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)*

**Who will make the decision?** City Council (Cabinet Member: Councillor Wigens)

**Timing of the decision?** 11 April 2011

**Who will be consulted and how?**

Persons to be consulted with:

Full public consultation (starting late October 2010 following Cabinet approval on 19 October 2010 of the draft document for consultation);  
Councillors and stakeholders (internal and external);  
Growth and Prosperity Overview and Scrutiny Panel.

Process to be used:

Online consultation using the Limehouse system;  
Exhibitions will take place across the City;  
Meetings and workshops will take place with Members and stakeholders.

**Information to be considered by the decision makers:**

1. Draft document;
2. Evidence base reports;
3. Cabinet recommendation from meeting on 29 March 2011.

**Documents to be considered when the decision is taken**

as above for decision makers.

**Representations:** In writing by 14 March 2011 to -

- (1) Assistant Director of Development (Transport)
- (2) Councillor Wigens (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Philip Heseltine, Head of Transport Strategy  
E mail: philip.heseltine@plymouth.gov.uk Tel: (01752) 307942

**Municipal Year 2010/11  
Cabinet / Cabinet Members:**

Councillor Mrs Vivien Pengelly, Leader of the Council  
Councillor Ted Fry, Deputy Leader and Planning, Strategic Housing and Economic Growth  
Councillor Ian Bowyer, Finance, Property, People and Governance  
Councillor Peter Brookshaw, Community Services (Safer and Stronger Communities and Leisure, Culture and Sport)  
Councillor Glenn Jordan, Customer Services  
Councillor Michael Leaves, Community Services (Street Scene, Waste and Sustainability)  
Councillor Sam Leaves, Performance and Transformation  
Councillor Grant Monahan, Adult Health and Social Care  
Councillor Mrs Joan Watkins, Children and Young People  
Councillor Kevin Wiggins, Transport

**Chief Executive and Executive Directors**

Barry Keel, Chief Executive  
Adam Broome, Director for Corporate Support  
Carole Burgoyne, Director for Community Services  
Bronwen Lacey, Director of Services for Children and Young People  
Anthony Payne, Director for Development and Regeneration  
Deb Lapthorne, Director for Public Health

***Members of the City Council***

The Lord Mayor, Councillor Mrs Aspinall  
The Deputy Lord Mayor, Councillor Coker, and  
Councillors Ball; Mrs Beer; Berrow; Bowie; Mrs Bowyer; Mrs Bragg; Browne; Dann; Delbridge; Mrs Dolan; Drean, Evans; Foster, Mrs W Foster; Fox; Gordon; Haydon; James; King; Lowry; Martin Leaves, Lock; Dr Mahony; McDonald; Murphy; Mrs Nelder; Nicholson; Mrs Nicholson; Rennie; Reynolds; Ricketts; Roberts; Dr Salter; Smith; Sally Stephens; Stevens; Stark; Thompson; Tuohy; Vincent; Viney; Wheeler; Wildy, Williams and Wright

This page is intentionally left blank